

User Manual for Operators and Competent Authorities

Notification documents and Movement documents

Version proposed by Commission

Version 2.1

Table of contents

Introduction.....	4
Chapter 1 Submitting the notification	5
General note	5
Specific instructions.....	5
Chapter 2 Reviewing the notification	32
General note	32
Table 1. Statuses of notification document in DIWASS	33
Specific instructions.....	35
Chapter 3 How a waste producer should authenticate the notification	41
General note	41
Specific instructions.....	41
Chapter 4 Replying to requests for additional information	43
General note	43
Specific instructions.....	43
Chapter 5 Cancelling the notification.....	46
General note	46
Specific instructions.....	46
Chapter 6 Submitting the request for change of notification after consent (Art. 17 WSR).....	48
General note	48
Specific instructions.....	48
Chapter 7 How to submit a movement document	52
General note	52
Table 2. Statuses of movement document in DIWASS	53
Specific instructions.....	55
Chapter 8 How to update a movement document	64
General note	64
Specific instructions.....	64
Chapter 9 Contribution of carrier to a movement document	66
General note	66
Specific instructions.....	66
Confirming the transfer of waste.....	66
Updating of transfer confirmation	71

Chapter 10 Contribution of consignee to a movement document	74
General note	74
Specific instructions.....	74
Confirming the receipt of waste	74
Updating the confirmation of receipt of waste	79
Chapter 11 Contribution of waste receiving facility to a movement document	83
General note	83
Specific instructions.....	83
Confirming the receipt of waste	83
Updating the confirmation of receipt of waste	89
Confirming the treatment of waste.....	92
Updating the certificate confirming treatment of waste	98

Introduction

This document contains specific instructions on the use of Digital Waste Shipment System. In order to properly explain how certain operations work, this document often refers to the EU legislation concerning shipments of waste, to illustrate how certain requirements are reflected in DIWASS. This document does not contain any interpretation of these laws.

Abbreviations used in the document:

Abbreviation	Meaning
CA	Competent Authority
DIWASS	Digital Waste Shipment System
WSR	Waste Shipment Regulation: Regulation (EU) 2024/1157 of the European Parliament and of the Council of 11 April 2024 on shipments of waste, amending Regulations (EU) No 1257/2013 and (EU) 2020/1056 and repealing Regulation (EC) No 1013/2006, <i>OJ L</i> , 2024/1157, 30.4.2024, <i>ELI</i> : http://data.europa.eu/eli/reg/2024/1157/oj
DIWASS Implementing Act	Commission Implementing Regulation (EU) 2025/1290 of 2 July 2025 laying down rules for the application of Regulation (EU) 2024/1157 of the European Parliament and of the Council as regards the requirements necessary for the interoperability between the central system for the electronic submission and exchange of information and documents related to shipments of waste and other systems or software, as well as other technical and organisational requirements necessary for the practical implementation of such electronic submission and exchange of information and documents, <i>OJ L</i> , 2025/1290, 14.7.2025, <i>ELI</i> : http://data.europa.eu/eli/reg_impl/2025/1290/oj

Chapter 1 Submitting the notification

General note

This chapter provides instructions on submitting a notification in DIWASS. To be able to submit a notification, it is necessary that:

- The operator that will act as a notifier is registered in DIWASS¹,
- The user is authorised to represent the operator that will act as a notifier in DIWASS²,
- All operators that are involved in notification are registered in DIWASS.

Please note that the user acting in DIWASS is always representing a given operator, and that this operator acts in a certain role in the context of shipments of waste. The role in a given notification is established through the selection of the operator in one of the fields of the notification (e.g. notifier, carrier, treatment facility, etc).

Example: user Anna Smith represents the company Waste Management S.A. that is registered as an operator, and that in the context of a given notification acts as a notifier.

To improve the readability of the instructions below, instead of using the formula “user representing the operator that in the context of given shipment acts as [...]”, references are to the simpler form “the user”.

Please also note that, for cases where waste is imported into the EU and the third country operator acting as the notifier does not actively use DIWASS, the notification will be introduced to DIWASS by an EU CA, which in context of that notification, is to act as CA of dispatch.

Specific instructions

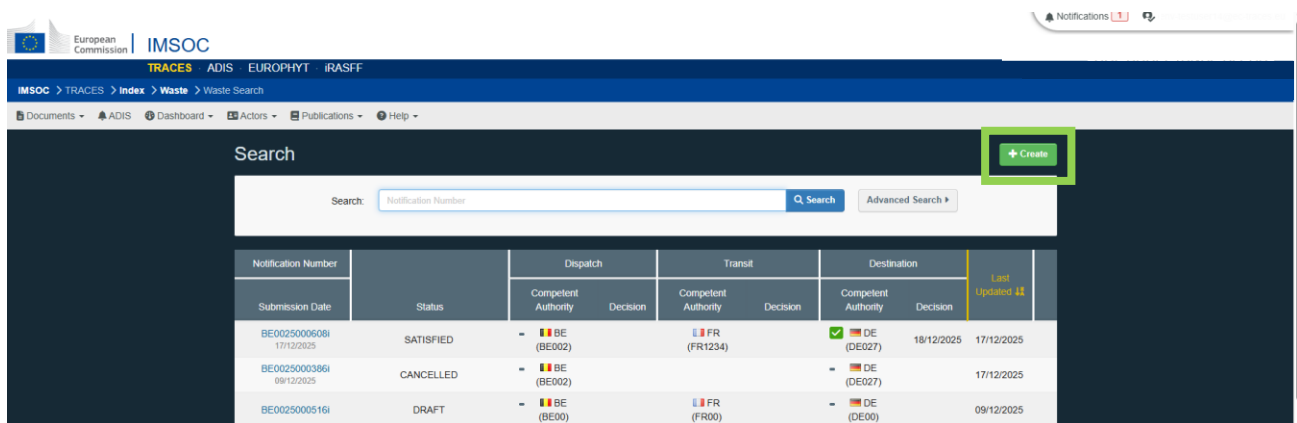
1. After logging in into TRACES NT, the user needs to select in the tab “**Documents**” the “**DIWASS Notification procedure**”.

¹ For registration of operators, please refer to Chapters 1, 2 and 4 of the instruction manual on Operators [for operators and CAs].

² For authorisation of users to represent operators, please refer to Chapters 3 and 5 of the instruction manual on Operators [for operators and CAs].



- The screen with a list of notifications, where the operator that user represents is involved, will be displayed. To create a new notification, the user should select the button **“Create”**.



- A notification wizard will be opened, and the user will be asked to select the notifier. To do this, please select the operator from the operators that you are authorised to represent in DIWASS, that you will prepare the notification for. This selection needs to be made also in cases where the user is authorised to represent only one operator in DIWASS. The selection should be done by selecting a name of respective operator from the drop-down list.

Confirm the selection by clicking **“Next”**.

Select the notifier

WeSolveYourIssueZ

address

Postal Code: 9473 City: Erembodegem

Street: Recyclagedreef 22

Contact Information

Telephone Number: +320000000

Operator's identifiers

National Company Register*: XYZABC123

EORI: BE1111111111

Next Cancel

- The user needs to indicate the countries and CAs for the notification from the drop-down lists provided. To add transit countries, the user needs to first click on “+ Add Transit”. In case a notification involves more than one transit country, please list them in the correct order by using arrows next to the names of CAs of transit.

Confirm the selection by clicking “Next”.

STEP 1 - SELECT THE NOTIFIER

STEP 2

Select countries and competent authorities

Dispatch * Belgium (BE) (BE002)IBGE-BIM Waste Shipment

Transit * France (FR) (FR1234)FR EUDR Test Authority

Transit *

Destination * Germany (DE) (DE027)Regierung von Niederbayern

Mandatory *

Previous Next Cancel

Please note that that DIWASS will not block the possibility to submit a notification starting from country A if the notifier does not have a registered office in country B.

However, many Member States require that the notifier has to have a registered office in their country in order to submit a notification starting from that country, and therefore may object to such a shipment of waste initiated by a notifier not having a registered office in the territory of their country. Therefore in such cases the notifiers are advised to check if the Member State selected as country of dispatch requires the notifier to have a registered office in their territory before submitting notification.

The screen will now display a summary of the data provided so far, and the user will be asked to confirm the selections made by clicking “**Confirm**”. Based on this data, the template of the notification will be created, and the remaining elements of notification documents can then be filled in in the next steps.

Please note that, in that draft notification, it will not be possible to change the elements concerning notifier, countries and CAs involved. When changes are needed on those elements, a new draft notification needs to be created. It is possible – before confirming – to return to previous screens through the button “Previous”.

When the button “Cancel” is clicked here, the process of drafting the notification will be terminated.

Confirm Notification Data

Step 1 - Select the notifier - **WeSolveYourIssueZ**
Step 2 - Select countries and competent authorities -

	(a) Countries/States concerned	(b) code No of competent authorities where applicable
Dispatch	🇧🇪 (BE) Belgium	BE002 - IBGE-BIM Waste Shipment
Transit	🇫🇷 (FR) France	FR1234 - FR EUDR Test Authority
Destination	🇩🇪 (DE) Germany	DE027 - Regierung von Niederbayern

Step 3 - Confirm Notification Data -

Warning: If you click "CONFIRM", the system will generate the draft template of notification document based on the information provided in steps 1-3. It will not be possible to change this data afterwards. To change these elements, a new notification document will need to be created.

◀ Previous Confirm Cancel

22 * Mandatory

- After confirming in the notification wizard, the main screen of the notification will open. Users will be able to save a draft notification at this stage, and it is recommended to do so at this stage. To do so, please click on **“Save”** at the bottom right corner of the page.

New Notification CREATING

DASHBOARD **NOTIFICATION**

1. Exporter - Notifier

Name: * WeSolveYourIssueZ

Country: (BE) Belgium

comp_reg : XYZABC123

address

Postal Code: 9473 City: Erembodegem

Street: Recyclagedreef

2. Importer - consignee

Name: * Edit

Country:

Identifier:

address

Contact Information

Operator's Identifiers

* Mandatory

Close View as PDF Save

The draft notification will be visible only for the notifier, as well as for the waste producers as indicated after completing box 9 of the draft notification document. The information provided earlier will automatically fill **Box 1. “Exporter – Notifier”**.

In the further instructions below, the steps are explained in the order of boxes of the notification document as laid down in Annex IA of the WSR, but the user will be able to fill in these boxes in any order.

- Box 2. “Importer – consignee”**. In order to select the consignee, the user needs to click on the field **“Edit”**.

New Notification CREATING

DASHBOARD **NOTIFICATION**

1. Exporter - Notifier

Name: * WeSolveYourIssueZ

Country: (BE) Belgium

comp_reg : XYZABC123

address

Postal Code: 9473 City: Erembodegem

Street: Recyclagedreef 22

Contact Information

2. Importer - consignee

Name: * Edit

Country:

Identifier:

address

Contact Information

Operator's Identifiers

* Mandatory

Then, the user will be asked to provide a country of the consignee from the drop-down list.

DASHBOARD

NOTIFICATION

1. Exporter - Notifier

Name:* WeSolveYourIssueZ

Country: (BE) Belgium

comp_reg : XYZABC123

address

Postal Code: 9473 City: Erembodegem

Street: Recyclagedreef 22

2. Importer - consignee

Operator search

Country: No country selection

Name/Identifiers:*

Cancel

Confirm

address

Contact Information

Operator's identifiers

* Mandatory

Next, the user will be able to search for the consignee, by typing in the name or identification number of the operator. The system will display search results after providing at least three characters.

DASHBOARD

NOTIFICATION

1. Exporter - Notifier

Name:* WeSolveYourIssueZ

Country: (BE) Belgium

comp_reg : XYZABC123

address

Postal Code: 9473 City: Erembodegem

Street: Recyclagedreef 22

2. Importer - consignee

Operator search

Country: Germany (DE)

Name/Identifiers:* TES

Cancel

Confirm

address

Contact Information

Operator's identifiers

* Mandatory

The user should choose the correct operator – basic data of the selected operator will be displayed as soon as the selection is done. The user should verify, if this is the operator it intended to choose and approve the choice by clicking “Confirm”.

Please note that, when selecting operators for a given notification, the user should always carefully verify the details of the operator, to make sure the correct operators is selected. The user should pay particular attention to the possibility that the operator is registered with specific sites in DIWASS. Only users representing a specific site in DIWASS can select it; after having selected the correct site, the users authorised to represent such site in DIWASS will be able to see the submitted notification in DIWASS and contribute to the movement documents. For more information on sites, please refer to Chapter 6 of the instruction manual on Operators [for operators and CAs].

DASHBOARD

NOTIFICATION

1. Exporter - Notifier

Name*: WeSolveYourIssueZ

Country: (BE) Belgium

comp_reg: XYZABC123

address

Postal Code: 9473 City: Erembodegem

Street: Recyclagedreef 22

Contact Information

Telephone Number: +320000000

Operator's identifiers

National Company Register*: XYZABC123

EORI: BE1111111111

* Mandatory

2. Importer - consignee

Operator search

Country: Germany (DE)

Name/Identifiers*: BringOnThoselssueZ

Cancel

Confirm

address

Postal Code: 94227 City: Zwiesel

Street: Abfallstrasse 1

Contact Information

Telephone Number: +490000000000

Operator's identifiers

EORI*: DE2222222222

Central Business Register: germanoperator

* Mandatory

7. **Box 3. “Notification No.”:** The system will generate a unique notification number after a draft is saved for the first time. There is thus no need for the user to introduce such number manually.

[Please note that the Commission works on providing a functionality to allow the EU CA that submits all relevant information to the system pursuant to Article 51(2) point (b), Article 53(2) point (d), Article 57 or Article 58(1) and (2) of the WSR to introduce in the system that the user uses the notification number attributed by the CA of dispatch³].

In box 3, the user should specify if the notification that the user creates is linked with another notification document or Annex VII document. The user can indicate this by providing the number of such related document.

The user may indicate the link with another notification or Annex VII document where:

- The new notification seeks to continue shipments of waste that were consented to before (i.e. the same type of waste, the same notifier/waste producer(s), the same destination facility, etc.).
- The notification is created due to a take-back of waste covered by another notification or Annex VII document.

The user should also specify the following:

- Whether the new notification is created due to take back, and
- Whether it is created in the context of the detection of illegal activities.

Choosing these options will have impact on the possibility to complete box 3a of the notification document.

³ See also Article 15(4) of DIWASS Implementing act.

The user should also indicate whether the notification concerns:

- Individual or multiple shipment of waste: the user should indicate “Yes” if the notification concerns one shipment of waste only, and “No” if the user intends to submit a general notification,
- Shipment of waste destined for disposal or recovery, and
- Shipment of waste destined for pre-consented facilities (see Article 14 WSR).

Choices made on the first two elements above will have impact on the possibility to complete boxes 4 and 10 of the notification document.

Indicating that the shipment of waste is destined for a pre-consented facility will impact the expected time for the CAs to ask for additional information, consider notification properly carried out and properly completed, as well as the timeline for providing the decision.

Please note that DIWASS will allow to select that a shipment is destined to pre-consented facility only if the facility is listed as such facility in DIWASS.

The screenshot displays two sections of a web form. The left section, titled '3. Notification No.', contains a text input field for the notification number, followed by a section 'This notification is created:' with radio buttons for 'in relation with notification no or Annex VII no:', 'due to take-back', and 'due to detection of illegal shipment of waste'. Below this is 'This notification concerns:' with radio buttons for 'Individual shipment of waste', 'Destined for' (with sub-options 'Disposal' and 'Recovery'), and 'Shipment of waste destined for pre-consent recovery facility'. The right section, titled '3.1. Address of the location from which the shipment starts', has radio buttons for 'Custom address' (selected) and 'Operator's address', a dropdown menu, and a text input field. Below this are sections '4. Total Intended Number of Shipments' and '5. Total intended quantity of waste to be shipped' with text input fields and a '+ Add' button.

8. **Box 3.1. “Address of the location from which the shipment starts”:** The user needs to indicate the address of the location from which the shipment starts.

The user will be able to select the address of the location from which the shipment starts as one of the address of operators (notifier or waste producers) involved in this notification from the drop-down list.

The user will be able to select “**Custom address**” and provide the address of the location from which the shipment starts in the free text box in case it is different from the address of the operators involved in a given notification.

If the shipment starts from the address of one of the waste producers, the user needs to first add waste producers in box 9 of the notification document, and only then will they be able to indicate the address of the relevant waste producer.

If the address of the location from which the shipment starts is not the same as the address of any of the operators that is displayed in DIWASS, please note that the shipment may concern not the selected operator, but its site. Please refer to Chapters 6 of the instruction manual on Operators [for operators and CAs].

Please note that in case the notification concerns multiple shipments of waste, the address indicated in this box will be fixed for all movement documents created under this notification.

The screenshot shows the '3. Notification No.' section on the left and '3.1. Address of the location from which the shipment starts' on the right. In the '3.1' section, 'Shipment of waste starts from' has two radio buttons: 'Custom address' (unselected) and 'Operator's address' (selected). Below this is a dropdown menu showing a list of addresses. The '4. Total Intended Number of Shipments' section is empty. The '5. Total intended quantity of waste to be shipped' section has a '+ Add' button.

9. **Box 4. “Total Intended Number of Shipments”:** In case the notification concerns multiple shipments of waste, the user needs to indicate the total intended number of shipments of waste by completing the box.

The screenshot shows the same form as before, but in the '3.1. Address of the location from which the shipment starts' section, the 'Custom address' radio button is now selected. The dropdown menu is empty. The '4. Total Intended Number of Shipments' section is highlighted with a green box and is currently empty. The '5. Total intended quantity of waste to be shipped' section remains the same with the '+ Add' button.

This number will define the maximum number of movement documents that could be submitted under this notification in DIWASS. Please note that this number may be decreased as a result of the CA's decision and/or specific condition for consenting to the shipment of waste.

Please also note that if a movement document is cancelled by the notifier, it will not affect the number of movement documents that could be generated under a consented notification.

Example: Consented notification allows for 15 shipments of waste, so DIWASS will allow to submit 15 movement documents. If the notifier cancels movement document bearing

serial number 013, DIWASS will allow to generate and submit movement document with serial number 016.

10. **Box 5. “Total intended quantity of waste to be shipped”**: The user needs to provide the total intended quantity of waste to be shipped under the notification either by indicating the mass of waste, in tonnes, or the volume of waste, in m³. Please click on “**Add**” and select volume or mass.

This notification concerns:

Individual shipment of waste ☐ Yes ☒ No

Destined for ☐ Disposal ☒ Recovery

Shipment of waste destined for pre-consent recovery facility ☐ Yes ☒ No

5. Total intended quantity of waste to be shipped

+ Add

Volume

Mass

Then, please indicate the correct value of mass or volume by filling in a free text box:

This notification concerns:

Individual shipment of waste ☐ Yes ☒ No

Destined for ☐ Disposal ☒ Recovery

Shipment of waste destined for pre-consent recovery facility ☐ Yes ☒ No

5. Total intended quantity of waste to be shipped

Mass: Value: 2500 Unit: Tonnes (Mg) + Add

This quantity will define the maximum total quantity of waste to be shipped under all the movement documents generated by the notifier in DIWASS under this notification. Please note that this quantity may be decreased as a result of the CA's decision and/or specific condition for consenting to the shipment of waste.

Please note that the choice made in this box will affect the possibility of providing data in the movement documents generated based on notification.

Example: if the notifier provided the total intended quantity of waste in Mg in notification document, in movement documents the notifier will be able to provide quantity only in Mg (and not in m³).

Please also note that DIWASS will check the total intended quantity of waste to be shipped against the data that the notifier provides in box 5 of the movement documents generated based on the notification.

Please also note, that DIWASS will not restrict the waste receiving facility to provide different values, including higher ones, in box 17 of the movement document.

11. **Box 6. “Intended period of time for shipment(s)”**: The user needs to indicate the intended period for shipments by providing the dates of intended first departure and last departure. To select these dates, the user should click on the **calendar icon** and select the respective dates.

6. Intended period of time for shipment(s)

First Departure:  Last Departure: 

7. Packaging type(s)

Packaging types:

Special handling requirements: ☐ Yes ☐ No

Packaging description:

8. Intended carrier(s)

No	Name	Main identification	E-mail	Address	Country	Means of	Status	Actions

12. **Box 7. “Packaging type(s)”**: The user needs to select packaging types by clicking “+ Add” and selecting relevant type or types of packaging. The user should also indicate if there are any special handling requirements for the shipped waste. The user may also provide a packaging description in the free text box.

6. Intended period of time for shipment(s)

First Departure:  Last Departure: 

7. Packaging type(s)

Packaging types:

Special handling requirements: ☐ Yes ☐ No

Packaging description:

8. Intended carrier(s)

No	Name	Main identification	E-mail	Address	Country	Means of	Status	Actions

13. **Box 8. “Intended carrier(s)”**: In order to add carriers, the user needs to click “+ Add”.

8. Intended carrier(s)

No	Name	Main identification number	E-mail	Address	Country	Means of transport	Status	Actions

Next, in the pop-out window, user needs to click on “Edit”.

Carrier

Name:*

Country:

Identifier:

Edit

address

Contact Information

Contact Person Name:*

Telephone Number:*

E-mail:*

Fax Number:

WebSite:

Operator's identifiers

Means of transport:*

* Mandatory

* Mandatory

Add New

Done

Cancel

Then, the user needs to select the country from the drop-down list, by typing in the name or identification number of the operator. The system will display search results after providing at least three characters.

Carrier

Operator search

Country:

France (FR)

Name/Identifiers:*

Cancel

Confirm

The user should choose the correct operator – basic data of the selected operator will be displayed as soon as the selection is done. The user should verify if this is the operator it intended to choose and approve the choice by clicking “**Confirm**”.

Please note that, when selecting operators for a given notification, the user should always carefully verify the details of the operator to make sure the correct operators is selected.

The user should pay particular attention to the possibility that the operator is registered with specific sites in DIWASS. Only users representing a specific site in DIWASS can select it; after having selected the correct site, the users authorised to represent such site in DIWASS will be able to see the submitted notification in DIWASS and contribute to the movement documents. For more information on sites, please refer to Chapter 6 of the instruction manual on Operators [for operators and CAs].

Then, the user should select the means of transport from the drop-down list.

The screenshot shows a web application window titled "Carrier" with a close button (X) in the top right corner. The window contains several sections for data entry:

- Operator search:** Includes a "Country:" dropdown menu set to "France (FR)" with a flag icon, and a "Name/Identifiers:*" text input field containing "WASTE FR Test Carrier 1". There are "Cancel" and "Confirm" buttons to the right.
- address:** Includes "Postal Code:" (75000), "City:" (Paris), and "Street:" (street) fields.
- Contact Information:** Includes "Telephone Number:" (+32 887799397) and "E-mail:" (test@gmail.com) fields.
- Operator's identifiers:** Includes an "EORI*:" field with the value "FR0909".
- Means of transport:** A dropdown menu is highlighted with a green rectangular box. Below it is a red asterisk and the word "Mandatory".

At the bottom of the form, there are three buttons: "Add New" (blue), "Done" (blue), and "Cancel" (grey). A red asterisk and the word "Mandatory" are also present at the bottom left of the form area.

Following that, the user may either add another carrier by clicking “**Add New**”, following the steps described above, or click on “**Done**” to close the pop-out window for carrier selection.

Carrier

Operator search

Country: France (FR)

Name/Identifiers*: WASTE FR Test Carrier 1

Cancel

Confirm

address

Postal Code: 75000 City: Paris

Street: street

Contact Information

Telephone Number: +32 887799397

E-mail: test@gmail.com

Operator's identifiers

EORI*: FR0909

Means of transport: Train

* Mandatory

* Mandatory

Add New Done Cancel

14. **Box 9. “Waste generator(s) - producer(s)”**: In order to add waste producers, the user needs to click “+ Add”.

9. Waste generator(s) - producer(s)*

+ Add

Name	Main identification number	E-mail	Address	Country	Actions
------	----------------------------	--------	---------	---------	---------

Next, in the pop-out window, user needs to click on “**Edit**”.

Waste producer

Name:^{*}

Country:

Identifier:

 Edit



address

Contact Information

Contact Person Name:^{*}

Telephone Number:^{*}

E-mail:^{*}

Fax Number:

WebSite:

Operator's identifiers

Description of waste generation site:^{*}

Description of waste generation process:^{*}

^{*} Mandatory

^{*} Mandatory

Add New

Done

Cancel

Then, the user needs to first select the country from the drop-down list of countries. Next, the user will be able to search for the operator, by filling in the name or identification number of the operator. The system will display the results after providing at least three characters.

Waste producer

Operator search

Country: Belgium (BE)

Name/Identifiers: * Belgian

- Belgian Waste Producer S.A.
- CARGILL CHOCOLATE BELGIUM

Cancel Confirm

The user should choose the correct operator – basic data of the selected operator will be displayed as soon as the selection is done. The user should verify if this is the operator it intended to choose and approve the choice by clicking “**Confirm**”.

Please note that, when selecting operators for a given notification, the user should always carefully verify the details of the operator, to make sure the correct operators is selected. The user should pay particular attention to the possibility that the operator is registered with specific sites in DIWASS. Only users representing a specific site in DIWASS can select it; after having selected the correct site, the users authorized to represent such site in DIWASS will be able to see the submitted notification in DIWASS and contribute to the movement documents. For more information on sites, please refer to Chapter 6 of the instruction manual on Operators [for operators and CAs].

Then, the user will be able to provide a description of site of generation of waste and process of generation of waste filling in the two free text boxes. Please note, that these descriptions are linked with a given waste producer.

Description of waste generation site: *

Description of waste generation process: *

* Mandatory

* Mandatory

Add New Done Cancel

To confirm the selection of the waste producer, user needs to click on “**Done**”.

Following that, the user may either add another waste producer by clicking “**Add New**” and following the steps described above.

15. **Box 10. “Disposal/Recovery operations”**: In order to indicate the waste treatment facilities concerned by this notification, the user needs to click “**+ Add**”.

10. Disposal/Recovery*

+ Add	Name	Main identification number	E-mail	Address	Country	Facility type	Actions
--------------	------	----------------------------	--------	---------	---------	---------------	---------

In case the user chose “+ Add”, in the pop-out window, the user needs to click on “**Edit**”.

Disposal / Recovery facility

Name: *
Country:
Identifier:

address
Contact Information
Contact Person Name: *
Telephone Number: *
E-mail: *
Fax Number:
WebSite:

Operator's identifiers
Facility type: **disposal facility**
Interim facility: ☐ Yes ☒ No
Subsequent interim or non interim facility in another country: ☐ Yes ☒ No
Subsequent interim or non interim facility in same country: ☐ Yes ☒ No
Actual site of disposal/recovery: *

* Mandatory

Edit

Done **Cancel**

Then, the user needs to first select the country from the drop-down list of countries. Next, the user will be able to search for the operator, by filling in the name or identification number of the operator. The system will display the results after providing at least three characters.

The screenshot shows a web interface titled "Disposal / Recovery facility" in a dark blue header. Below the header is a light yellow box labeled "Operator search". Inside this box, there is a "Country:" label with a German flag icon and a dropdown menu showing "Germany (DE)". Below that is a "Name/Identifiers: *" label and a text input field containing "wetreat". A blue button with the text "WeTreatYourIssueZ" is positioned below the input field. To the right of the search area are two buttons: "Cancel" and "Confirm".

The user should choose the correct operator – basic data of the selected operator will be displayed as soon as the selection is done. The user should verify, if this is the operator it intended to choose and approve the choice by clicking “Confirm”.

Please note that, when selecting operators for a given notification, the user should always carefully verify the details of the operator, to make sure the correct operators is selected. The user should pay particular attention to the possibility that the operator is registered with specific sites in DIWASS. Only users representing a specific site in DIWASS can select it; after having selected the correct site, the users authorized to represent such site in DIWASS will be able to see the submitted notification in DIWASS and contribute to the movement documents. For more information on sites, please refer to Chapter 6 of the instruction manual on Operators [for operators and CAs].

Then, the user needs to indicate:

- The type of waste treatment facility by selecting from the drop-down list,
- If this facility performs interim or non-interim treatment process with respect to waste shipped under this notification, and
- A description of the actual site of disposal / recovery of waste covered by the notification by filling in a free text field.

Facility type:

Interim facility: ☐ Yes ☒ No

Subsequent interim or non interim facility in another country: ☐ Yes ☒ No

Subsequent interim or non interim facility in same country: ☐ Yes ☒ No

Actual site of disposal/recovery:

*Mandatory

*Mandatory

Done Cancel

To confirm the selection, the user needs to click on “Done”.

Important note: In case the user selected in box 10 that the facility receiving waste under this notification is an interim waste treatment facility, the user will see two additional boxes – 10.1 and 10.2.

10. Disposal/Recovery*

Name	Main identification number	E-mail	Address	Country	Facility type	Actions
German Waste Management Facility S.A.	VAT:DE54231X827164827	...@gm...	Berlin	(DE)	disposal facility (Interim)	

10.1. Subsequent Interim or non-interim waste treatment facility located in another country than the country of destination

+ Add

Name	Main identification number	E-mail	Address	Country	Facility type	Actions
------	----------------------------	--------	---------	---------	---------------	---------

10.2. Subsequent Interim or non-interim waste treatment facility located in the same country as the country of destination

+ Add

Name	Main identification number	E-mail	Address	Country	Facility type	Actions
------	----------------------------	--------	---------	---------	---------------	---------

16. Box 10.1. “Subsequent Interim or non-interim waste treatment facility located in another country than the country of destination”: To add facilities in this box, please follow the steps as described for adding the facility in box 10 of notification.

The notifier needs to add all such facilities into this box. The facilities will not be able to contribute to any elements of the notification document or movement documents generated on its basis, but it will be able to see it. The details related to connection between the facility indicated in box 10, and facilities indicated in box 10.1 should be explained in attachments (i.e. including types of waste and treatment processes, that facilities listed in box 10.1 should perform).

17. **Box 10.2. “Subsequent Interim or non-interim waste treatment facility located in the same country as the country of destination”:** To add facilities in this box, please follow the steps as described for adding the facility in box 10 of notification.

The notifier needs to add all such facilities into this box. The facilities will not be able to contribute to any elements of the notification document or movement documents generated on its basis, but it will be able to see it. Also, the facilities will be able to submit certificates confirming completion of a subsequent interim or non-interim recovery operation or a subsequent interim or non-interim disposal operation in accordance with Article 15(5) of the WSR⁴.

18. **Box 11. “Disposal / Recovery operations”:** The user needs to choose the code of waste treatment operation(s), by clicking “+ Add” and selecting the relevant operations. Then, the user should describe the technology employed and reasons for export by filling in the free text boxes.

11. Disposal / Recovery operations

D-code / R-code: + Add

Technology employed:

Reason for export:

12. Designation and composition of the waste

R1 Use as a fuel (other than in direct incineration) or other means to generate energy (Basel/OECD) - Use principally as a fuel or other means to generate energy (EU)

R2 Solvent reclamation/regeneration

R3 Recycling/reclamation of organic substances which are not used as solvents

R4 Recycling/reclamation of metals and metals compounds

R5 Recycling/reclamation of other inorganic materials

R6 Regeneration of acid or bases

R7 Recovery of components used for pollution abatement

R8 Recovery of components from catalysts

R9 Used oil re-refining or other reuses of previously used oil

R10 Land treatment resulting in benefit to agriculture or ecological improvement

R11 Uses of residual materials obtained from any of the operations numbered R1-R10

R12 Exchange of wastes for submission to any of the operations numbered R1-R11

R13 Accumulation of material intended for any operation in this list

13. Physical characteristics

Physical characteristics:

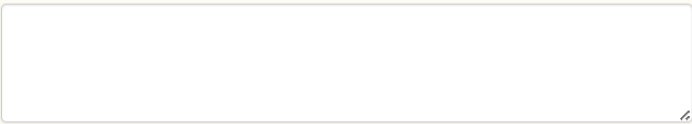
Description:

Please note that the selection of codes of waste treatment operations and description of technologies should concern only the waste treatment facility indicated in box 10 of the notification, not the subsequent facilities indicated in boxes 10.1 or 10.2.

19. **Box 12. “Designation and composition of the waste”:** The user should describe the designation and composition of waste by filling out the free text box.

⁴ Please see also Commission Delegated Regulation (EU) 2024/2571 of 19 July 2024 supplementing Regulation (EU) 2024/1157 of the European Parliament and of the Council by establishing the information to be provided in the certificate confirming the completion of a subsequent interim or non-interim recovery operation or a subsequent interim or non-interim disposal operation, OJ L, 2024/2571, 27.9.2024, ELI: http://data.europa.eu/eli/reg_del/2024/2571/oj

12. Designation and composition of the waste



20. **Box 13. “Physical characteristics”**: The user needs to choose the physical characteristics of waste concerned by this notification by clicking “+ Add” and selecting the relevant description from the drop-down list. The user may describe these characteristics by filling in the free text box.

13. Physical characteristics



21. **Box 14. “Waste identification”**: in this box, the user should identify the waste to be shipped under the notification.

To facilitate the selection of relevant waste codes, DIWASS incorporates the list of codes, so that the user can select them from the drop-down menu. DIWASS provides also a separate selection for “Main Waste Identification” and “Other Waste Identification”.

The “**Main Waste Identification**” incorporates the lists of waste codes as provided for in box 14 of the notification document, notably:

- Basel Annex VIII (or IX if applicable),
- OECD,
- EU list of waste,
- National code in country of export,
- National code in country of import,
- Other,
- Y-code,
- H-code,
- UN class,
- UN Number,
- UN Shipping name.

The user needs to click on “+ Add Main Identification” to select the type of waste identification list. The user should select the respective list by clicking on it. The user may choose one or more waste identification lists. If more than one waste code is present, click “+ Add Main Identification” the needed number of times.

14. Waste identification*

Main Waste Identification

Other Waste Identification

+ Add Main Identification ▼

Basel A
Basel B
OECD
Eu list of waste
National code in the country of export
National code in the country of import
Y code
H code
UN class
UN Number
UN Shipping name
Other

14.1. Custom codes

TODO

Once the type(s) of waste identification code are selected, the user can select the specific type of waste by clicking “+ **Waste code**”.

The drop-down list is available for the following waste codes: Basel, OECD, EU list of waste, Y code, H code, and UN class.

14. Waste identification*

Main Waste Identification

Other Waste Identification

+ Add Main Identification ▼

Basel A:

+ Waste code ▼

A1010
A1020
A1030
A1040
A1050
A1060
A1070
A1080
A1090
A1100
A1110
A1120

+ Add Other Identification ▼

14.1. Custom codes

TODO

15. Countries and points of exit or entry

Please note that, for other of the available lists (National code in the country of import, National code in the country of export, UN Number, and UN shipping name, Other and Unlisted waste), the user will be able to insert a code in the free text box.

14. Waste identification*

Main Waste Identification

+ Add Main Identification ▼

UN Number: ✕

+ Waste code

The “Other Waste Identification” allows the user to provide codes from the drop-down menu from other lists than indicated explicitly in box 14 of notification document.

If the user selects “+ Add Other Identification”, a drop-down menu will appear, showing:

- WSR Annex III,

- WSR Annex IIIA,
- WSR Annex IIIB,
- WSR Annex IV and
- HP codes.

Other Waste Identification

+ Add Other Identification ▼

WSR Annex III

WSR Annex IIIA

WSR Annex IIIB

WSR Annex IV

HP codes

14.1. Custom codes

Once the type(s) of waste identification code are selected, the user can select the specific type of waste by clicking “+ **Waste code**”.

Other Waste Identification

+ Add Other Identification ▼

WSR Annex IV:

+ Waste code ▼

EU48

22. **Box 14.1 “Customs codes”:** The user should click on the green button “+ **Add custom code**”. Then, a pop-out window will be displayed where customs codes are grouped. The user needs to select the relevant code from these lists.

23. **Box 15. “Countries and points of exit and entry”:** The user should indicate the name of the border crossing or port as the point of entry to or exit from a particular country of dispatch and destination. For transit countries, the user should provide points of entry and exit. This information should be provided by filling in the free text boxes in column “specific points of exit or entry (border crossing or port)”.

15. countries and points of exit or entry

	Countries / States concerned	CA code (where applicable)	specific points of exit or entry (border crossing or port)	
State of export – dispatch	(BE) Belgium	BE002	Exit	
State of transit	(FR) France	FR1234	Entry	Exit
State of import – destination	(DE) Germany	DE027	Entry	

24. **Box 16. “Customs offices of entry and/or exit and/or export (European Union)”:** For notifications involving a “third country element”, i.e. covering:

- Export of waste from the EU/EEA Member States,
- Import of waste from the EU/EEA Member States,
- Transit of waste through the EU/EEA from and to third countries,
- Shipment of waste between EU/EEA Member States with transit via third countries,

The user should also indicate names of customs offices of entry and/or exit and/or export by filling in the free text boxes.

16. Customs offices of entry and/or exit and/or export (European Union)

Entry: Name Alternative entry: Name	Exit: Name Alternative exit: Name	Export: Name Alternative export: Name
---	---	---

25. **Adding attachments:** To add attachments, the user needs to click “+ Add attachment”.

In the pop-out window, the user should choose the attachment type by selecting one of the attachment labels from the drop-down list.

The user will be able to add a file upon clicking on the grey field “**Select file**”.

The user will be asked to indicate, if the attachment contains personal data. To confirm adding of attachment to the draft notification, the user needs to click on “**Add**”.

Please note that in the attachments will be visible for: all CAs and all operators selected for a given notification, except for carriers.

Carriers will be granted access only to the attachments with the following labels:

- Decision,
- Handling Requirements,
- Intended Route and Alternative Route,
- Composition of waste,

It is therefore important for the notifier to correctly indicate the label describing the content of the attached document,

Carriers will get such access as soon as the notification is consented to by all CAs.

26. When the user has provided all the required information, it may authenticate the notification document before submission. This authentication process in DIWASS is an equivalent of signing the documents.

The authentication needs to be performed by the notifier, as well as all the waste producers listed in box 9 of the notification document.

Please note that the waste producers will not be able to edit the notification document. They will be able only to read and authenticate the document. Please also note that the waste producers should authenticate the last version of the notification document. Therefore, in case the notifier decides to change the draft notification document after the waste producer authenticated it, the waste producer would need to re-authenticate the draft notification document in order to allow for its submission.

In order to authenticate the notification document, the notifier needs to click on the button “Authenticate” at the bottom of the screen.

The screenshot shows the 'Attachments' section of the DIWASS interface. At the top, there is a header 'Attachments' with a plus icon. Below it is a table with the following columns: 'Attachment type', 'File', 'Comment', 'Attachment contains personal data', 'Date', and 'Action'. A button '+ Add attachment' is located in the top right corner of the table area. Below the table, there is a section for 'Number of attachments'. At the bottom of the page, there is a footer with links: 'Last update: 2025', 'Legal Notice', 'Terms of Use', 'Cookies', 'Privacy Statement', 'Accessibility', 'Credits', 'Contact', and 'Top Page'. Below the footer, it says 'European Commission - DG Health & Food Safety.' and 'IMSOC - TRACES.NT 8.2.0-SNAPSHOT (12/12/2025 13:05:38) - processed by cls1.'. At the very bottom, there is a bar with a 'Close' button on the left, an 'Authenticate' button with a dropdown arrow in the center (highlighted with a green box), and 'View as PDF', 'Delete draft', and 'Save' buttons on the right.

In the pop-out window, the user should indicate what is the role they perform in the organisation of the operator (e.g. proxy, member of the board, president etc.). Then, the user should click on “**Confirm**”.

Authentication details

Name: Test USER Fourteen

Date: 17/12/2025

E-mail of the person authenticating the submission: env-testuser14@ec-traces.eu

Role of the person authenticating the submission on behalf of the operator in its organisation:

Confirm **Cancel**

The information on which operators authenticated the notification and when will be displayed in box 17 of the notification document.

17. Exporter's - notifier's / generator's - producer's declaration:

I certify that the information is complete and correct to my best knowledge. I also certify that legally-enforceable written contractual obligations have been entered into and that any applicable insurance or other financial guarantee is or shall be in force covering the transboundary movement.

No	Role	Operator's name	Name of the person authenticating the submission	Authentication date	Additional string
1	EXPORTER	WeSolveYourIssueZ	Test USER Fourteen	17/12/2025 - 14:16:30 CET	

27. When all the required authentications are performed, the user will be able to submit the notification by clicking on button **"Submit"** on the right bottom corner of the page.

Attachments

+ Add attachment

Attachment type	File	Comment	Attachment contains personal data	Date	Action
Number of attachments					

Close **Authenticate** **View as PDF** **Delete draft** **Save** **Submit**

Please note that, as soon as the notification document is submitted:

- The user can no longer edit the notification.
- The notification is automatically sent to CAs indicated by the notifier, that will be able to start resolving the notification.

The user will be able to edit the notification in case one of the CAs provides a request for additional information. Please see further information on that possibility in **Error! Reference source not found..**

28. After the notification document is submitted, the notification screen contains three tabs:

- Dashboard: summing up the developments for this notification.
- Notification: containing all the details of the notification document.
- Request for information: indicating all the requests for additional information provided by the CAs and whether they were replied to.

By clicking “**Print**” in the bottom right corner, the user can see and download a pdf version of the newly created notification.

BE0025000608i

SUBMITTED

Success:

Notification has been saved. Waste producers should authenticate the notification in order to allow the notifier to submit it. Please be aware that any change done by the notifier after the waste producer authenticated the notification would require that the waste producer authenticates the updated draft notification once again in order to allow for its submission.

DASHBOARD

NOTIFICATION

REQUEST INFORMATION

Notification - SUBMITTED - BE0025000608i

Main actors	Country/Name	Checking		Decisions	
Notifier	(BE)	Submission Date	17-12-2025	Last update on	17-12-2025
Dispatch	(BE) BE002	Acknowledgement date	17-12-2025	Decision date	Decision type
Transit	(FR) FR1234	Acknowledgement date		Decision date	Decision type
Destination	(DE) DE027	Acknowledgement date	17-12-2025	Decision date	Decision type
Movement	Movement :		Quantities :		

Movement

Sequence number	Shipment date	Carriers	Facilities
-----------------	---------------	----------	------------

Close

Cancel notification

Print

Chapter 2 Reviewing the notification

General note

This chapter provides general instructions on reviewing the notification by operators. Please note that:

- The notifier and waste producers listed in the notification can see the notification as soon as draft notification is saved in DIWASS.
- Consignees and facilities listed in the notification, as well as CAs, will see the notification as soon as it is submitted.
- Carriers will see the notification document only when all CAs provide their consents.

The operators involved in the notification (except for carriers) will be able to monitor the progress related to the review of the notification by the CAs – after following the steps described in specific instructions. Please also note that notification document will be assigned with a specific status – see the table below describing such statuses.

Please also note that if, after reviewing a notification, the CA determines that it is not the appropriate CA to issue a decision – because the notifier has incorrectly selected it and another authority is in fact responsible – DIWASS does not allow the CA to transfer the notification to the correct authority. In such case, the CA can:

- Either contact the notifier outside DIWASS and inform them that the CA is not competent to assess the notification, indicate the appropriate CA where possible, and request that they cancel the current notification and submit a new one with the correct information, or
- Consider the notification invalid, and indicate to the notifier, outside DIWASS, the relevant CA for a given notification. The notifier will need to resubmit the notification, including the details of relevant CAs.

Please also note that DIWASS will display timelines for certain actions, as provided for in the WSR, but it will not block the possibility to perform the action in case the deadline is not complied with.

Please also see the general information on the statutes of notification document in the table below.

Table 1. Statuses of notification document in DIWASS

Status	When does the status start?	When does the status end?	Basic consequences of the status
DRAFT	Notifier saves a draft	Notifier submits the notification	Only notifier and waste producers listed in the notification can see the notification Notifier can update the notification until it is submitted ⁵
DELETED	Notifier deletes the draft notification	Not applicable	Notification is deleted and cannot be further changed or submitted
SUBMITTED	Notifier submits the notification (when data required in the notification document is inserted into the draft and draft is authenticated by notifier and all waste producers)	- Any of the indicated CAs invalidates the notification, or - Notifier cancels the notification, or - CA of dispatch considers notification properly carried out and all CAs of transit and CA of destination considered it properly completed	- All CAs indicated in the notification can see the document and start the review process (they can ask for additional information, consider it properly carried out, properly completed or invalid, as applicable) - Notifier cannot change the document (except for when there is an unanswered request for additional information) - Operators indicated in the notification can see the notification (except for carriers) - Notifier can cancel the notification
INVALID	Any CA listed in the notification clicks on "invalidate"	CA that invalidated the notification revalidates it	- Notifier cannot change anything in the notification⁶ - All the CAs can see the notification, but the only action allowed at this stage will be the revalidation of the notification by the CA that invalidated it
SATISFIED	- CA dispatch considered it properly carried out and - all CAs of transit and CA of destination considered it properly completed	- All CAs provide a decision, or - Notifier cancels the notification	- Notifier cannot change anything in the notification, but can cancel it - CAs cannot request additional information or invalidate the notification - CAs can provide a decision on this notification
CANCELLED	Notifier clicks on "cancel notification". This action will be possible when	Not applicable	- No one can change anything in the notification - Notification cannot be "uncancelled"

⁵ If the update was done after the waste producer authenticated the draft notification, the waste producer will need to authenticate it again in order to allow the notifier to submit it.

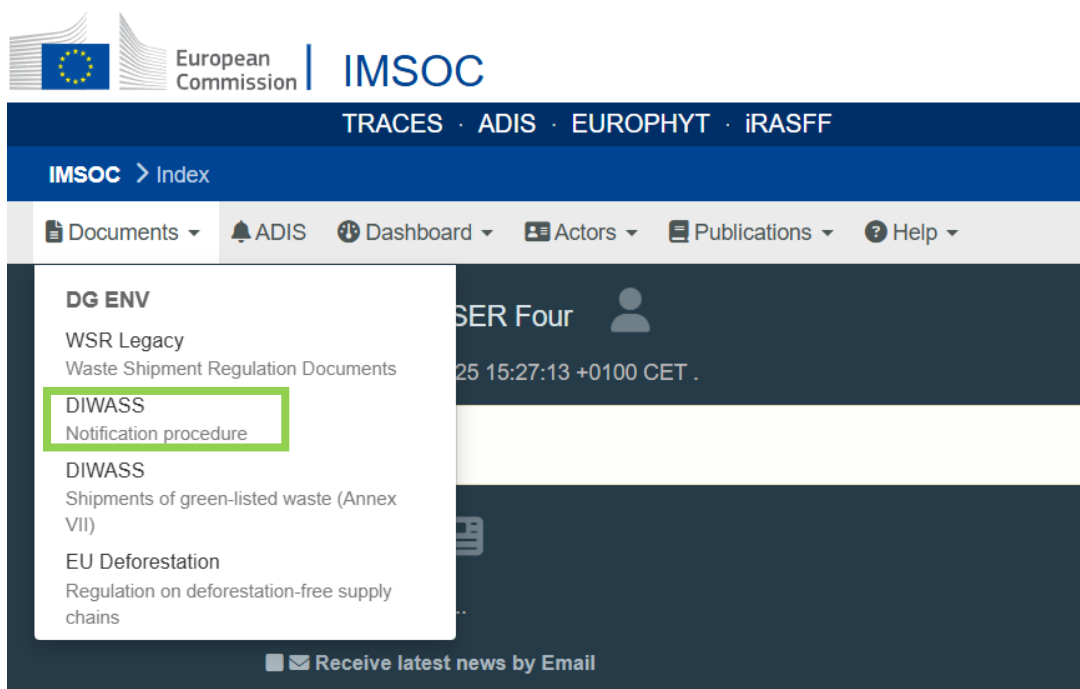
⁶ All communication between the notifier and the CA that invalidated the notification, that is aimed to ensure that the CA revalidates the notification should happen outside DIWASS.

Status	When does the status start?	When does the status end?	Basic consequences of the status
	notification has statuses: submitted, consented, objected		- In case notification was consented: - it will not be possible to submit new movement documents under given notification. - it will be possible to complete movement documents that were already submitted
CONSENTED	all CAs consented to the notification (irrespective of validity period of each consent)	- any of the CAs updates its decision to “objection” or “withdraws the consent”, or - notifier cancels the notification - notifier marks the notification as completed	- notifier can submit movement documents (but only when all required consents are valid) - notifier cannot change the notification, but can request changes in line with Article 17 WSR - notifier can cancel notification - any of the CAs can update their decisions and reply to notifier’s request for changes in the notification in line with Article 17 WSR
OBJECTED	at least one of the CAs objected to the notification (also through updating initial consent)	any of the CAs issues or updates its decision to “objection”	- notifier cannot submit new movement documents - respective boxes in movement documents that have been already submitted by the notifier can be updated by operators listed in the movement documents (carriers, consignee, facility) - notifier can cancel notification
WITHDRAWN	at least one of the CAs withdrew the consent	The CA that withdrew the consent updates the decision to “Consent”	- notifier cannot submit new movement documents - respective boxes in movement documents that have been already submitted by the notifier can be updated by operators listed in the movement documents (carriers, consignee, facility) - notifier can cancel notification
COMPLETED	Notifier may mark notification as completed when: All the movement documents generated based on a notification have been completed by all	Not applicable	No actions concerning notification (and movement documents based on it) can be performed.

Status	When does the status start?	When does the status end?	Basic consequences of the status
	relevant operators, There will be no more new movement documents submitted under the notification		

Specific instructions

1. Following the login, the user needs to select the fields “**Documents**” and the “**DIWASS Notification procedure**”.



2. Then, the user will see a list of all notification documents that were submitted in DIWASS, in which the operator it represents is involved. The user needs to select a notification document, in relation to which the user intends to submit a request for additional information.

[Please note that the Commission works on improving the readability of this screen, i.e. providing information on notifier, destination facility and type of waste concerned by notification.]

European Commission

IMSOCTRACESADISEUROPHYTiRASFF

IMSOCTRACESIndexWasteWaste Search

DocumentsADISDashboardActorsPublicationsHelp

Search

Create

Search: Notification Number

Q Search

Advanced Search

Notification Number	Status	Dispatch		Transit		Destination		Last updated
Submission Date		Competent Authority	Decision	Competent Authority	Decision	Competent Authority	Decision	
BE002500060817/12/2025	SATISFIED	BE (BE002)		FR (FR1234)		DE (DE027)	18/12/2025	17/12/2025
BE002500038609/12/2025	CANCELLED	BE (BE002)				DE (DE027)		17/12/2025
BE0025000516	DRAFT	BE (BE00)		FR (FR00)		DE (DE00)		09/12/2025

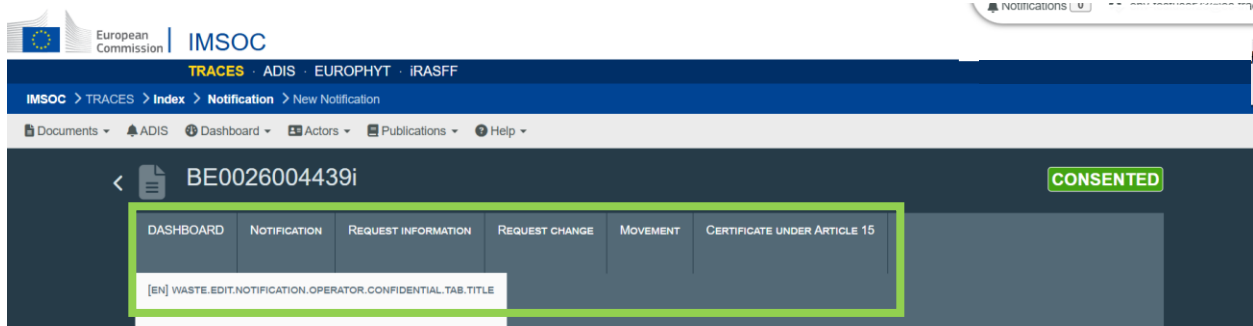
3. Following the selection of a given notification document, the user will see a notification screen containing three tabs:

- Dashboard: summing up the developments for this notification.
- Notification: containing all the details of the notification document.
- Request information: indicating all the requests for additional information provided by the CAs and replies of the notifier.

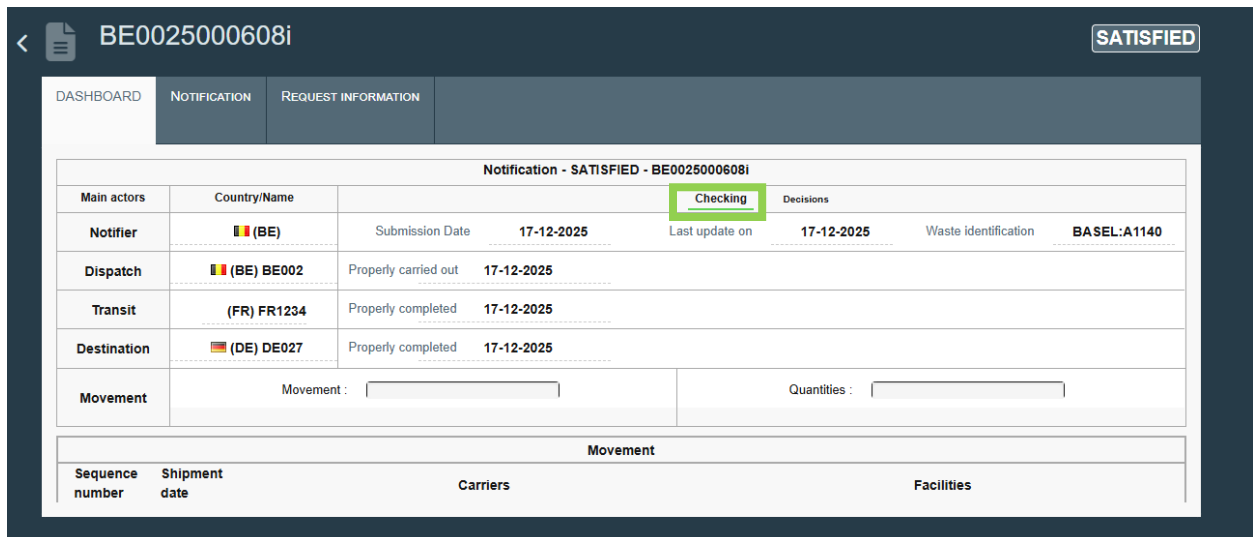
As soon as the notification is consented to by all relevant CAs, 4 additional tabs will appear:

- Request change: the notifier will be able to request changes of such notification document (Article 17 of the WSR) in this tab and CAs will be able to react to such requests (for details please refer to Chapter 6 Submitting the request for change of notification after consent (Art. 17 WSR))
- Movement: allowing to generate and complete movement documents under this notification (for details please refer to [Chapters 7 – 11](#) of this document)
- Certificate under Article 15(5)WSR: in case the shipment is destined to an interim waste treatment facility, and shipped waste will be subsequently treated by interim or non-interim facility located in the same country, as country of destination, DIWASS will allow for providing certificates confirming treatment of waste conducted by such facilities.
- Facility name - confidential - Art 21 WSR: Article 21 of the WSR obligates the Commission to publish information on shipments of waste, on a monthly basis, in line with template set out in Annex XII to that Regulation. That Annex contains two tables – Table 1 concerns data on notified waste. Footnote 6 to that table specifies the following: "The name of the facility shall be published, unless one of the competent authorities involved in the procedure of prior written notification and consent considers that this name is confidential and therefore shall not be disclosed, in accordance with Union or national law. The competent authority shall provide this information in the systems or software as referred to in Article 27." This tab allows any of the CAs involved in the notification to indicate that name of the waste receiving facility is confidential and shall not be published by the Commission in the overview on shipments of waste. The operators have only a reader access to this tab.

Please note that DIWASS does not provide a specific functionality for the notifier or waste receiving facility to ask the CAs involved in the notification to consider the name of the waste receiving facility as confidential. Such request should be included in the attachments to the notification document.



- If the user would like to check, whether the CAs considered the notification properly carried out / properly completed, the user should click on “**Checking**” in the tab called “Dashboard”.



- If the user would like to see whether the decision was issued by any of the involved CAs, the user should click on “**Decisions**” in the tab called “Dashboard”.

BE0025000608i SATISFIED

DASHBOARD NOTIFICATION REQUEST INFORMATION

Notification - SATISFIED - BE0025000608i

Main actors	Country/Name	Checking	Decisions
Notifier	(BE)	Submission Date 17-12-2025 Last update on 17-12-2025	Waste identification BASEL:A1140
Dispatch	(BE) BE002	Acknowledgement date 17-12-2025	Decision date Decision type
Transit	(FR) FR1234	Acknowledgement date	Decision date Decision type
Destination	(DE) DE027	Acknowledgement date 17-12-2025	Decision date 18-12-2025 Decision type CONSENT
Movement	Movement :	Quantities :	

Movement

Sequence number	Shipment date	Carriers	Facilities

To see the details of the decision, the user needs to click on tab called “**Notification**” and scroll down to box 20.

BE0025000608i SATISFIED

DASHBOARD NOTIFICATION REQUEST INFORMATION

Notification - SATISFIED - BE0025000608i

Main actors	Country/Name	Checking	Decisions
Notifier	(BE)	Submission Date 17-12-2025 Last update on 17-12-2025	Waste identification BASEL:A1140
Dispatch	(BE) BE002	Acknowledgement date 17-12-2025	Decision date Decision type
Transit	(FR) FR1234	Acknowledgement date	Decision date Decision type
Destination	(DE) DE027	Acknowledgement date 17-12-2025	Decision date 18-12-2025 Decision type CONSENT
Movement	Movement :	Quantities :	

Movement

Sequence number	Shipment date	Carriers	Facilities

To review the content of the decision, the user needs to click on the icon in the column “Actions”.

20. Written consent to the movement provided by the competent authorities

Country	Competent Authority	Decision type	Decision date	Has specific conditions	Valid from	Valid to	Actions
(DE) Germany	Regierung von Niederbayern	CONSENT	18/12/2025	No	18/12/2025	30/04/2026	

The user will see a pop-out window indicating first the type of the decision. Following the review, the user should click on “**Next**” to see details of decision.

Provide decision

Country: DE

Competent Authority: Regierung von Niederbayern

Decision Type: ☒ CONSENT ☐ OBJECTED

Give decision on: 18/12/2025

[Next](#) [Cancel](#)

Following this review, the user may either click on “**Next**”, to see the details on the user who authenticated the decision, or click on “**Cancel**” to close this view.

Provide decision

Decision type: Consent

Decision valid from: 18/12/2025

Decision valid until: 30/04/2026

Duly reasoned justification: Notification document is ok

Specific conditions: ☐ Yes ☐ No

Specific conditions:

Consent valid only for the following waste quantity:

Consent valid only for the following number of shipments:

Attachments: [+ Add](#)

[Previous](#) [Next](#) [Cancel](#)

By clicking “**Print**” in the bottom right corner, the user can see and download a pdf version of the notification.

<

BE0026005085i

SUBMITTED

DASHBOARD

NOTIFICATION

REQUEST INFORMATION

Competent authority concerned:

No country selection

Competent authority submitting the request	Date of the request	Content of the request	Date of the reply	Content of the reply	Status	Actions
 (BE)	28/04/2026	.	28/04/2026	.	RESOLVED	View

Last update: 2026

Legal Notice

Terms of Use

Cookies

Privacy Statement

Accessibility

Credits

Contact

Top Page

European Commission - DG Health & Food Safety.

Close

Cancel notification

Print

Chapter 3 How a waste producer should authenticate the notification

General note

This chapter provides general instructions on how a waste producer should authenticate the notification. Please note that:

- Authentication process in DIWASS is an equivalent of signing the documents.
- In order to submit a notification document, it needs to be authenticated by all the waste producers listed in box 9 of the notification document.
- In case the notifier changes anything in the notification document after it was authenticated by the waste producer, the waste producer needs to re-authenticate any changes made in the notification document, as DIWASS removes the former authentication of the waste producer.

DIWASS requires this re-authentication, to ensure that the waste producer is aware and agrees to the shipment of waste and its treatment as described in the final draft of the notification.

Specific instructions

1. Following the login and selecting the relevant notification document from the list of all notification documents involving the operator, the user should review the notification. Following that, the user should click “**Authenticate**” at the bottom of the screen.

The screenshot displays the DIWASS notification form for document BE0025000608i. The form is divided into two main sections: '1. Exporter - Notifier' and '2. Importer - consignee'. The 'Exporter - Notifier' section includes fields for Name (WeSolveYourIssueZ), Country (Belgium), comp_reg (XYZABC123), address, contact information, and operator's identifiers (EORI: BE1111111111, National Company Register: XYZABC123). The 'Importer - consignee' section includes fields for Name (BringOnThoselsueZ), Country (Germany), eori (DE2222222222), address, contact information, and operator's identifiers (EORI: DE2222222222, Central Business Register: germanoperator). At the bottom, there is a '3. Notification No.' field and a '3.1. Address of the location from which the shipment starts' section. A green box highlights the 'Authenticate' button at the bottom right of the form.

2. In the pop-out window, the user should indicate what is the role they perform in the organisation of the operator (e.g. proxy, member of the board, president etc.). Then the user should click on “**Confirm**”.

Authentication details

Name	Test USER Fourteen
Date	17/12/2025
E-mail of the person authenticating the submission	env-testuser14@ec-traces.eu
Role of the person authenticating the submission on behalf of the operator in its organisation	

The information on which operators authenticated the notification and when will be displayed in box 17 of the notification document.

17. Exporter's - notifier's / generator's - producer's declaration:

I certify that the information is complete and correct to my best knowledge. I also certify that legally-enforceable written contractual obligations have been entered into and that any applicable insurance or other financial guarantee is or shall be in force covering the transboundary movement.

No	Role	Operator's name	Name of the person authenticating the submission	Authentication date	Additional string
1	PRODUCER	WeProduceYourIssueZ	Test USER Seventeen	17/12/2025 - 15:10:09 CET	

18. Number of annexes attached

0

By clicking “**Print**” in the bottom right corner, the user can see and download a pdf version of the notification.

<

BE0026005085i

SUBMITTED

DASHBOARD

NOTIFICATION

REQUEST INFORMATION

Notification - SUBMITTED - BE0026005085i

Main actors	Country/Name	Checking	Decisions	Waste identification
Notifier	(BE)	Submission Date 17-04-2026	Last update on 17-04-2026	
Dispatch	(BE) BE00	Acknowledgement date 17-04-2026	Decision date	Decision type
Transit	(FR) FR00	Acknowledgement date 17-04-2026	Decision date	Decision type
Destination	(DE) DE00	Acknowledgement date 17-04-2026	Decision date	Decision type
Movement	Movement :	Quantities :		

Movement

Sequence number	Shipment date	Carriers	Facilities

Last update: 2026

Legal Notice

Terms of Use

Cookies

Privacy Statement

Accessibility

Credits

Contact

Top Page

European Commission - DG Health & Food Safety.

Close

Cancel notification

Print

Chapter 4 Replying to requests for additional information

General note

This chapter provides instructions on replying to a request for additional information submitted by the CA. To be able to submit a such a reply, it is necessary that:

- The notification document is submitted in DIWASS.
- The CA submitted a request for additional information in DIWASS.

Please also note that, in accordance with Article 8 of the WSR:

- As soon as notification document is submitted, only the CA of dispatch can submit a request for additional information.
- Only after the CA of dispatch considers that the notification is properly carried out, the CAs of transit (if any) and destination may submit a request for additional information.
- The expiry of the deadline to submit such a request does not deprive the CA of the right to submit a request for additional information.
- The expiry of the deadline to submit a reply to a request for additional information does not deprive the notifier of the right to submit a reply for such a request.
- The CA may submit three requests for additional information per notification document. DIWASS will not allow to submit more such requests.

Please also note that:

- The notifier will be able to edit the notification as soon as the request for additional information was submitted by any CA.
- The possibility to edit a notification will be closed as soon as the notifier provides a reply for request for additional information.
- The notifier will be able to edit all elements of the notification, except for countries and CAs concerned, and the data of notifier.
- Requests for additional information and notifier's replies will be visible for all the CAs and all operators involved in notification, with the only exception of carriers.

Please note, as well, that the CA may update the request for additional information by changing the “content of the request” or adding an attachment. Such update does not impact the time in which the notifier should reply for such request. Therefore, the CAs should not use this functionality to add additional elements on the substance of the request (but only to extend the time of the reply, or correct typos).

Specific instructions

1. Following the login and selecting the relevant notification document, the user needs to choose the “**Request information**” tab. In the top right corner of the website, the user will see the status of the document and a deadline to perform a specific action.

- Then, the user will see pending request for information. The user needs to click on “**Reply**”, next to the request for information it intends to review and provide answer to.

Please also note that if any of the CAs submitted a request for additional information, the notifier will be able to edit the notification document until it provides a reply to all pending requests.

BE0025000608i SUBMITTED

Deadline for next action ([en] waste.notification.action.description.replytorequest): 10 working days

Please note, that the number of working days provided here concerns any day from Monday to Friday excluding 1 January, 1 May, 15 August, 1 November, 25 December, 26 December. In countries concerned by your notification, the working days may exclude some public holidays. To see the list of public holidays, please visit this website: [http://public.holidays.be](#)

Competent authority submitting the request	Date of the request	Content of the request	Date of the reply	Content of the reply	Status	Actions
(BE)	17/12/2025	Please provide pictures o ...			REQUESTED	Reply

- Then, in the pop-out window, the user will see the content of the request. The user can provide a reply by filling in the respective “Content of the reply” free text field. The user can also add an attachment by clicking on “+ Add”. The user should also indicate the date of reply. Then, the user should click on “**Next**”.

Request for additional information

Requested

Competent authority submitting the request: Belgium

Content of the request: Please provide the chemical analysis of waste

Content of the reply: x

Deadline to provide the reply extended by the following number of days:

Attachments: Select File + Add

File: Select File Next Cancel

- Then, the user should indicate what is the role they perform in the organisation of the operator (e.g. proxy, member of the board, president etc.). Then the user should click on “**Confirm**”.

Chapter 5 Cancelling the notification

General note

This chapter provides instructions on cancelling the notification. Notifier may cancel the notification from the moment it was submitted, until the notifier considers the notification completed (see instructions on that in Chapter XXX of this document) [Chapter will be added].

Please note that cancelling the notification cannot be reversed.

When the notification is cancelled:

- No new movement documents can be generated,
- It will be possible for respective carriers, consignee and facility to complete movement documents that were already submitted.

Specific instructions

1. Following the login and selecting the relevant notification document, the user needs to click on the red button “**Cancel notification**” at the bottom of the page.

BE0026005627i

SUBMITTED

DASHBOARD

NOTIFICATION

REQUEST INFORMATION

Notification - SUBMITTED - BE0026005627i

Main actors	Country/Name	Checking	Decisions
Notifier	 (BE)	Submission Date 23-04-2026	Last update on 23-04-2026
Dispatch	 (BE) BE002	Acknowledgement date 23-04-2026	Decision date
Transit	 (FR) FR000	Acknowledgement date 23-04-2026	Decision date
Destination	 (DE) DE027	Acknowledgement date 23-04-2026	Decision date
Movement	Movement :	Quantities :	

Movement			
Sequence number	Shipment date	Carriers	Facilities

Last update: 2026

Legal Notice

Terms of Use

Cookies

Privacy Statement

Accessibility

Credits

Contact

Top Page

European Commission - DG Health & Food Safety.

Close

Cancel notification

Print

- Then, in the pop-out window the user may provide reasons for cancellation or add attachment by clicking on “+ Add”. The confirm cancellation of notification, the user needs to click on “Confirm”.

Cancellation details

Date: 17/12/2025 

Reasons for cancellation:

Attachments

+ Add

Please be aware, that when you cancel your notification, it will not be possible to revert that operation. To re-submit this document, you will need to create a new draft and submit it.

Confirm

Cancel

- Following that, notification will have status “Cancelled”. By clicking “Print” in the bottom right corner, the user can see and download a pdf version of the cancelled notification.

<

BE0026005627i

CANCELLED

DASHBOARD

NOTIFICATION

REQUEST INFORMATION

Notification - CANCELLED - BE0026005627i

Main actors	Country/Name	Checking	Decisions
Notifier	 (BE)	Submission Date 23-04-2026 Last update on 28-04-2026	Waste identification
Dispatch	 (BE) BE002	Acknowledgement date 23-04-2026 Decision date	Decision type
Transit	 (FR) FR000	Acknowledgement date 23-04-2026 Decision date	Decision type
Destination	 (DE) DE027	Acknowledgement date 23-04-2026 Decision date	Decision type
Movement	Movement :	Quantities :	

Movement

Sequence number	Shipment date	Carriers	Facilities
-----------------	---------------	----------	------------

Last update: 2026

Legal Notice

Terms of Use

Cookies

Privacy Statement

Accessibility

Credits

Contact

Top Page

European Commission - DG Health & Food Safety.

Close

Print

Chapter 6 Submitting the request for change of notification after consent (Art. 17 WSR)

General note

This chapter provides instructions on how the notifier can request changes in the notification document after it has been consented to, according to Article 17 of the WSR.

Certain information from the consented notification is automatically transferred to the movement document, as explained in Chapter 7 How to submit a movement document. This information cannot be amended directly in the movement document. If a change is required, such as adding an additional carrier, the notifier must first request an amendment to the notification.

Please, note that:

- Such request can be submitted only by the notifier;
- Such request can be submitted only when the status of the notification is “Consented”;
- Only when all the CAs involved in a notification approve such request in DIWASS, these CAs will be able to insert the actual change into the consented notification⁷;
- Only when such change is introduced, the updated data can be used by the notifier when filling in the movement documents.

Please also note that changes introduced in result of such request cannot cover:

- Countries concerned by notification;
- CAs concerned by notification;
- Notifier.

Specific instructions

1. Following the login and selecting the relevant notification document, the user needs to click on tab “**Request change**”.

The screenshot displays the DIWASS interface for a notification document with ID BE0025000090i. The status is 'CONSENTED'. The 'REQUEST CHANGE' tab is highlighted. Below the tabs, a table shows the notification details:

Notification - CONSENTED - BE0025000090i					
Main actors	Country/Name	Checking		Decisions	
Notifier	BE (BE)	Submission Date	29-10-2025	Last update on	29-10-2025
Dispatch	BE (BE) BE002	Acknowledgement date	29-10-2025	Decision date	29-10-2025
Transit	FR (FR) FR1234	Acknowledgement date	29-10-2025	Decision date	29-10-2025
Destination	DE (DE) DE027	Acknowledgement date	29-10-2025	Decision date	29-10-2025
				Decision type	CONSENT
Movement	Movement :		Quantities :		

2. Then, the user needs to click on the “**+ Add request change**” tab.

⁷ See also Article 17(14) of DIWASS Implementing act.

3. A pop-out window will appear. The user needs to:

- Indicate whether the change concerns the route of the shipment, by selecting Yes or No; and
- Indicate the content of the request by providing text in the “Request content” field.

The user may also add an attachment by clicking “+ **Add**”. Then the user needs to click on the grey field “File” to select the relevant file.

Request change details

Requested

Competent authority submitting the request:

 Belgium

Date of the request:

07/05/2026

Does the request cover change of the route of the shipment*

☐ Yes

☐ No

Request content:*

Attachments

+ Add

File:

Select File



Next

Cancel

To approve the choice, the user needs to click “**Next**”.

- Then, the user should indicate what is the role they perform in the organisation of the operator (e.g. proxy, member of the board, president etc.). Then the user should click on “**Confirm**”.

STEP 1 - REQUEST CHANGE DETAILS

STEP 2

Authentication details

Name	Test USER Fourteen
Date	07/05/2026
E-mail of the person authenticating the submission	env-testuser14@ec-traces.eu
Role of the person authenticating the submission on behalf of the operator in its organisation *	

Previous

Confirm

Cancel

- Following that, the submitted request is visible in the “Request change” tab. There, the notifier can check if any of the CAs approved the request.

<

BE0025000090i

NOTIFIER - WeSolveYourIssueZ

CONSENTED

DASHBOARD

NOTIFICATION

REQUEST INFORMATION

REQUEST CHANGE

MOVEMENT

CERTIFICATE UNDER ARTICLE 15

Competent authority concerned

No country selection

Competent authority submitting the request	Date of the request	Content of the request	Date of the reply	Content of the reply	Status	Actions
 (BE)	07/05/2026	change the number of ship ...			REQUESTED	

Chapter 7 How to submit a movement document

General note

This chapter explains how the notifier should submit a movement document in DIWASS.

The following conditions and limitations apply:

- The notification must have the status “Consented”.
- Only the notifier can submit a movement document.
- The movement document must be submitted at least two working days before the planned shipment. DIWASS will not allow a document to be created if the actual shipment date is the same as the submission date or the following day.
- Waste producers do not need to authenticate the movement document before submission. They will have read-only access to submitted movement documents.
- New movement documents cannot be generated once the consent has expired or been revoked. However, movement documents already submitted may still be updated by the relevant carriers, consignee and facility, where applicable.

DIWASS automatically copies certain information from the consented notification into the movement document template. This information cannot be changed directly in the movement document. If it needs to be amended, the notifier must first request a change to the consented notification. For further instructions, see Chapter 6 Submitting the request for change of notification after consent (Art. 17 WSR).

DIWASS also prevents the notifier from:

- Submitting more movement documents than the total number of intended shipments allowed under the consented notification, including any specific conditions set out in the CAs’ decisions, where applicable⁸;
 - Please note that cancelled movement documents are not counted towards this limit. Example: if a consented notification allows 15 shipments, DIWASS will allow 15 movement documents to be submitted. If the notifier cancels movement document 013, DIWASS will allow movement document 016 to be generated and submitted.
- Submitting movement documents for quantities of waste that exceed the quantity allowed under the consented notification, including any specific conditions set out in the CAs’ decisions, where applicable⁹;

⁸ Please note that DIWASS will enforce this restriction only when the CA provides a lower number of shipments in a specific field in the decision box concerning the total number of shipments under a notification. If such requirement is provided only as text in free text field or in the attachment added to the decision, DIWASS will not recognise it.

⁹ Please note that DIWASS will enforce this restriction only when the CA provides a lower quantity of waste to be shipped in a specific field in the decision box concerning the total quantity of waste to be shipped under a notification. If such requirement is provided only as text in free text field or in the attachment added to the decision, DIWASS will not recognise it.

- DIWASS compares the total quantity of waste allowed under the notification with the quantity entered by the notifier in box 5 of the movement document;
- For general notifications covering multiple shipments, DIWASS adds together the quantities entered by the notifier in box 5 of all submitted movement documents and compares the total with the quantity authorised in the consented notification;
- The consignee and facilities may enter higher or lower quantities in their respective boxes, based on the quantities actually received. DIWASS will not automatically compare those values with the quantities authorised under the notification.

Each movement document is assigned a specific status. The table below explains these statuses.

Table 2. Statuses of movement document in DIWASS

Status	When does the status start?	When does the status end?	Basic consequences of the status
DRAFT	Notifier saves a draft	Notifier submits the movement document	Only the notifier can see and edit the draft.
ANNOUNCED	Notifier submits the movement document	• Notifier cancels the movement document, or • Carrier confirms the transport of waste, or • Confirmation of receipt of waste is submitted, or • Facility submits certificate confirming the receipt of waste, or • CA submits the request to take the waste back.	All the CAs and waste producers indicated in the consented notification can see the movement document. The selected operators (selected carrier, consignee and facility) can contribute to the movement document by filing in their respective boxes. Notifier can update the movement document.
MOVING	Carrier submits the transport confirmation	• Confirmation of receipt of waste is submitted, or • Facility submits a certificate confirming the receipt of waste, or • CA submits the request to take the waste back.	CA can submit take back request. The selected operators (carrier, consignee and facility) can contribute to the movement document by filing in their respective boxes. Notifier can no longer update the movement document.
CANCELLED	Notifier cancels the movement document	Not applicable	This movement document cannot be updated any more. The notifier can perform this operation only when the status of movement document is “Draft” or “Announced”.

Status	When does the status start?	When does the status end?	Basic consequences of the status
RECEIVED	Consignee / Facility provides a confirmation of receipt	- Facility submits certificate confirming the receipt of waste, or - CA submits the request to take the waste back.	Notifier can no longer update the movement document. CA can submit take back request. The selected operators (selected carrier, consignee and facility) can contribute to the movement document by filing in their respective boxes.
COMPLETED	Certificate confirming completion of treatment of waste is submitted	CA submits the request to take the waste back	Notifier can no longer update the movement document. CA can submit take back request. No other operator can contribute to this movement document.
TAKE-BACK	CA submits a take back request	Not applicable	This request can be submitted when movement document is in statuses "Announced", "Moving", "Received" and "Completed".

Specific instructions

- Following the login and selecting the relevant notification document from the list of all notification documents involving the operator, the user should click on the **“Movement”** tab.

< BE0026004639i CONSENTED

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE **MOVEMENT** CERTIFICATE UNDER ARTICLE 15

[EN] WASTE.EDIT.NOTIFICATION.OPERATOR.CONFIDENTIAL.TAB.TITLE

Notification - CONSENTED - BE0026004639i					
Main actors	Country/Name	Checking		Decisions	
Notifier	(BE)	Submission Date	15-04-2026	Last update on	15-04-2026
Dispatch	(BE) BE00	Acknowledgement date	15-04-2026	Decision date	15-04-2026
Transit	(FR) FR00	Acknowledgement date	15-04-2026	Decision date	15-04-2026
Destination	(DE) DE00	Acknowledgement date	15-04-2026	Decision date	15-04-2026
Movement	Movement :		Quantities :		

Movement			
Sequence number	Shipment date	Carriers	Facilities
1	24-04-2026		German Waste Management Facility S.A. Reception: Completion: Quantity: (m3 t)

- Then, the user should click on **“Create movement document”**.

< BE0026004639i CONSENTED

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE **MOVEMENT** CERTIFICATE UNDER ARTICLE 15

[EN] WASTE.EDIT.NOTIFICATION.OPERATOR.CONFIDENTIAL.TAB.TITLE

Type to filter... Filter 1 / 1 **Create movement document**

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status	
BE0026004639i.000001MOV	24/04/2026	1	MASS 100 T	ANNOUNCED	

- Following that, the user will see a new template of the movement document displayed in the list of movement documents, in status “New”. To fill it in, the user needs to click in the icon next to the relevant movement document, on the right side of the screen.

< BE0026004639i CONSENTED

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE **MOVEMENT** CERTIFICATE UNDER ARTICLE 15

[EN] WASTE.EDIT.NOTIFICATION.OPERATOR.CONFIDENTIAL.TAB.TITLE

Type to filter... Filter 2 / 2 Create movement document

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status
		2		NEW



4. The movement document template will open. Some fields will be already filled in, with data copied from the consented notification document. At this moment, the notifier is advised to click on **“Save New”**, to change the status of movement document to “Draft”.

< BE0026004639i CONSENTED

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE **MOVEMENT** CERTIFICATE UNDER ARTICLE 15

[EN] WASTE.EDIT.NOTIFICATION.OPERATOR.CONFIDENTIAL.TAB.TITLE

Type to filter... Filter 2 / 2 Create movement document

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status
		2		NEW

 **Save New**

5. Following this click, DIWASS will display the dashboard summarising details of the notification document. To continue working on the movement document, the user needs to click once again on the **“Movement”** tab.

< BE0026004639i CONSENTED

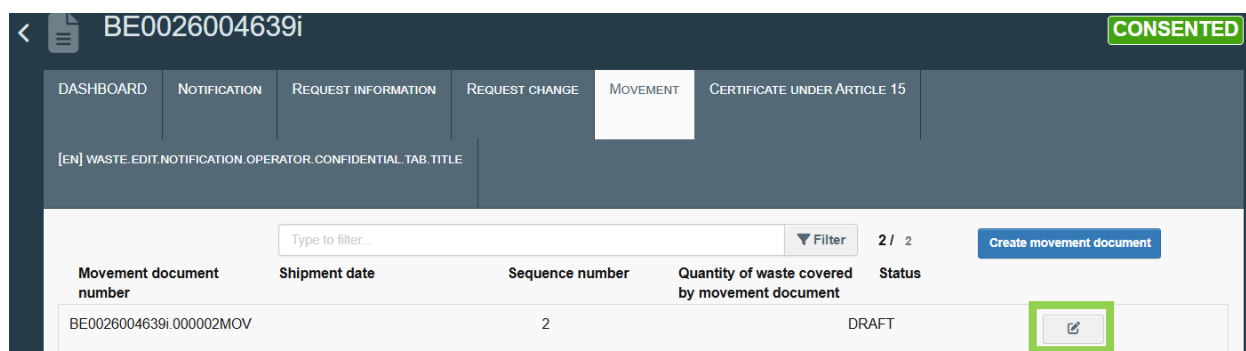
DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE **MOVEMENT** CERTIFICATE UNDER ARTICLE 15

[EN] WASTE.EDIT.NOTIFICATION.OPERATOR.CONFIDENTIAL.TAB.TITLE

Notification - CONSENTED - BE0026004639i					
Main actors	Country/Name	Checking		Decisions	
Notifier	 (BE)	Submission Date	15-04-2026	Last update on	15-04-2026
Dispatch	 (BE) BE00	Acknowledgement date	15-04-2026	Decision date	15-04-2026
Transit	 (FR) FR00	Acknowledgement date	15-04-2026	Decision date	15-04-2026
Destination	 (DE) DE00	Acknowledgement date	15-04-2026	Decision date	15-04-2026
Movement	Movement :		Quantities :		

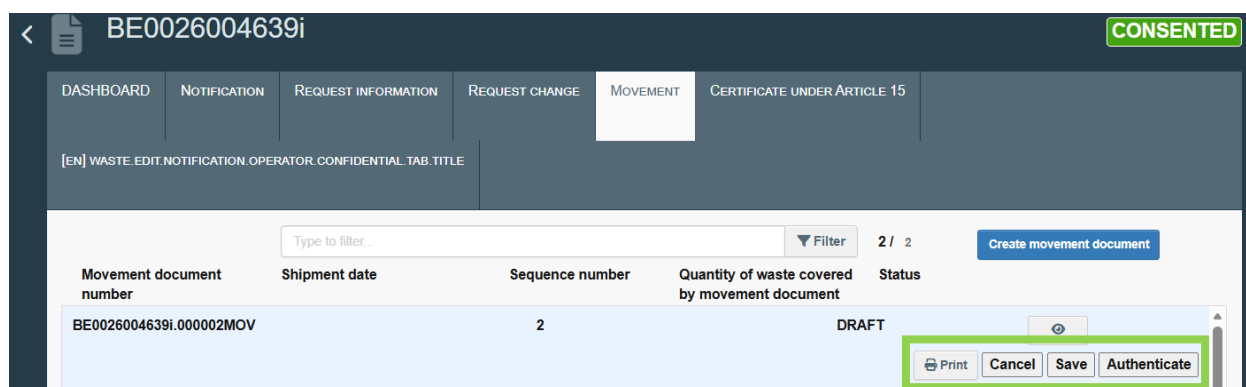
Movement

Next, the user needs to select, from the list of movement documents, the relevant draft movement document. To edit this draft, the notifier needs to click on the icon on the right side of the screen, next to the selected movement document.



Following that, the movement document template will be opened. On top of the screen, the user will see a movement document menu, providing a possibility for the user to:

- Cancel a movement document – by clicking “Cancel”,
- Save changes – by clicking “Save”
- Authenticate it – by clicking “Authenticate” (this step is explained further in this document)
- Print it – using this possibility the user will be able to extract the movement document into a pdf format.



In order to fill in the movement document, the user needs to scroll down a bit, to see the boxes of movement document.

6. DIWASS displays the template of movement document with some fields already filled in. Data displayed in these fields is copied from the consented notification, and these fields cannot be changed at the level of the movement document¹⁰.

The notifier will be asked to provide only information specific to the movement document, as explained below.

¹⁰ As indicated in the General note of this Chapter, changing data in the consented notification is explained in [Chapter 6 Submitting the request for change of notification after consent \(Art. 17 WSR\)](#).

7. **Box 2a. Container identification number:** the user should provide, in the free text field, the container identification number, if such number exists.

1. Corresponding to Notification No. BE0026004639i	2. Serial / Total number of shipments 2 / 100
2a. Container identification number, if applicable XX256	2b. Source details in relation with movement document no: due to take-back* ☐ Yes ☐ No due to detection of illegal activity* ☐ Yes ☐ No

8. **Box 2b. Source details:** In case a movement document is a) linked with another movement document (also submitted under a different notification), b) created due to take-back or due to detection of illegal activity, the notifier should provide such information by filing in the correct boxes.

1. Corresponding to Notification No. BE0025000228i	2. Serial / Total number of shipments 3 / 100
2a. Container identification number, if applicable 	2b. Source details in relation with movement document no: due to take-back* ☐ Yes ☐ No due to detection of illegal activity* ☐ Yes ☐ No

9. **Box 5. Actual quantity:** the user should provide the actual quantity of waste that is to be shipped based on the movement document. Please note that this information needs to be provided using the same unit of measure (Mg / m³) as provided for in the consented notification. The user needs to click on “+ Add”.

5. Actual quantity* + Add	6. Actual date of shipment* --/--
---	--

Then, in free text box, the user should provide an actual quantity of waste to be shipped under the movement document.

5. Actual quantity* Mass: Value: 0 Unit: Tonnes (Mg) x + Add	6. Actual date of shipment* --/--
---	--

DIWASS considers the fact that the notifier provides in this box the estimated actual quantity of waste to be shipped under a movement document. The facility can provide in their respective boxes different quantities – higher and lower – based on the actual measurements.

10. Box 6. Actual date of shipment: the user needs to click on the calendar icon and select the actual date of shipment.

Please note that DIWASS will not allow to submit a document indicating as date of the actual shipment the date on which the movement document is submitted, or the next day, as it will require to respect the obligation arising from Article 16(2) of the WSR to submit a movement document two working days in advance of the planned shipment.

11. Box 7. Packaging: The user needs to select packaging types by clicking “+ Add” and selecting relevant type or types of packaging. The user should also indicate the number of packages and if there are any special handling requirements for the shipped waste. The user may also provide a packaging description in the free text box.

Please note that, in principle, information provided in this field should be the same as provided for in the consented notification. However, to provide the notifier with more flexibility, DIWASS

does not copy this field from the notification document. Therefore, in exceptional cases, when the notifier used different packaging than indicated in the consented notification, this could be reflected in this box of the movement document.

Similarly, if the notifier considers that additional description or special handling requirements should be added, this information should be provided at the level of the movement document.

12. Box 8. Transport carrier(s): the user should select the carriers for the shipment of waste. Choice of carriers is limited only to the carriers that have been added at the notification level¹¹.

If the consented notification includes only one carrier, DIWASS automatically adds that carrier to the movement document. The user does not need to complete this box.

8. Transport carrier(s)

Name	Main identification number	E-mail	Address	Country	Means of transport
 French Carrier Company S.A.	-	ericwalter.rosenthal@g...	Paris	 (FR)	 T
Id	Transfer Date	Means of Transport	Attachments	Actions	

If the consented notification lists more than one carrier, the user must select the carrier or carriers for the movement document. To do this, the user should choose them from the list in **Box 8a** by clicking the “+” icon.

8.a. Carriers indicated in notification document

Name	Main identification number	Means of transport	
WASTE FR Test Carrier 1	 EORI:FR0909	 T	
DIWASS Video Company 1	 EORI:BE987987123123	 R	
DE DIWASS GUI TEST COMPANY	 EORI:DE012304560789	 T	

8.b. Carriers involved in shipment of waste covered by this movement document

Name	Main identification number	Means of transport
------	----------------------------	--------------------

The user can add one or more carriers in this step. If a carrier was chosen by mistake, the user could remove it by clicking the icon “–” in **Box 8b**.

¹¹ As indicated in the General note of this Chapter, changing data in the consented notification, including adding new carriers, is explained in [Chapter 6 Submitting the request for change of notification after consent \(Art. 17 WSR\)](#).

8.a. Carriers indicated in notification document

Name	Main identification number	Means of transport	
WASTE FR	FR EORI:FR0909	T	+
Test Carrier 1			
DIWASS Video	BE EORI:BE987987123123	R	+
Company 1			
DE DIWASS	DE EORI:DE012304560789	T	+
GUI TEST COMPANY			

8.b. Carriers involved in shipment of waste covered by this movement document

Name	Main identification number	Means of transport	
WASTE FR	FR EORI:FR0909	T	-
Test Carrier 1			
DIWASS Video	BE EORI:BE987987123123	R	-
Company 1			

13. **Box 16. Additional information:** the user can provide additional information relevant for the shipment by completing box 16 of movement document.

16. For use by any person involved in the transboundary movement in case additional information is required

14. If needed, the user can also add attachments by pressing the “+ Add attachment” button.

+ Add attachment

Attachments

Attachment type	File	Comment	Attachment contains personal data	Date	Action
-----------------	------	---------	-----------------------------------	------	--------

15. After filling in the relevant boxes, the user should save the changes in the draft and authenticate the movement document to enable its submission in DIWASS. This authentication process in DIWASS is an equivalent of signing the documents.

To do so, the user needs to scroll up to the top of the page, and click on “**Save**” first, and then on “**Authenticate**”.

Filter

2 / 2

Create movement document

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status
BE0026004639i.000002MOV	29/05/2026	2	MASS 100 T	DRAFT

Print Cancel Save Authenticate

In the pop-out window, the user should indicate what is the role they perform in the organisation of the operator (e.g. proxy, member of the board, president etc.). Then, the user should click on “Confirm”.

Authentication details

Name	Test USER Fourteen
Date	13/05/2026 
E-mail of the person authenticating the submission	env-testuser14@ec-traces.eu
Role of the person authenticating the submission on behalf of the operator in its organisation *	

16. Following that step, DIWASS will again display the dashboard summarising details of the notification document. To continue working on the movement document, the user needs to click once again on the **“Movement”** tab, and then select the relevant draft from the list. The user will also see an icon of green tick sign, confirming that the movement document authenticated the movement document. To proceed with submission of that document, the user needs to click on the edit icon on the right part of the screen.

  BE0026004639i CONSENTED

DASHBOARD

NOTIFICATION

REQUEST INFORMATION

REQUEST CHANGE

MOVEMENT

CERTIFICATE UNDER ARTICLE 15

[EN] WASTE EDIT.NOTIFICATION.OPERATOR.CONFIDENTIAL.TAB.TITLE

Type to filter...

Filter

2 / 2

Create movement document

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status	
BE0026004639i.000002MOV	29/05/2026	2	MASS 100 T	DRAFT	 
BE0026004639i.000001MOV	24/04/2026	1	MASS 100 T	ANNOUNCED	

17. The user will see now the button **“Announce”**. User needs to click on it, to submit the movement document in DIWASS.

Type to filter...				Filter	2 / 2	Create movement document
Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status		
BE0026004639i.000002MOV	29/05/2026	2	MASS 100 T	DRAFT		

Chapter 8 How to update a movement document

General note

This chapter provides general instructions on how a notifier can update the movement document.

Please note that:

- In order to update a movement document, the document needs to be in status “Announced”
 - If the carrier, consignee or facility completes their respective boxes in notification document, the document status would be changed (to “Moving”, “Received” or “Completed”) and the notifier will not be able to update it anymore;
 - If the CA submits take-back request, the notifier will not be able to update the movement document anymore;
- DIWASS will allow to update only the boxes of a movement document that the notifier could fill in when submitting a movement document (i.e. boxes 2a, 2b, 5, 8, and 16);
 - The notifier will not be able to update box 6 of the movement document, concerning the actual date of shipment;
 - The update covers both: adding additional text in the movement document and changing the text that has been provided in those boxes of movement documents;
- Only the notifier can update a movement document – this action cannot be done by CAs.

Please also note that DIWASS will always display the most up-to-date version of the movement document.

Specific instructions

1. Following the login and selecting the relevant notification document from the list of all notification documents involving the operator, the user should select the “**Movement**” tab.

BE0026004639i NOTIFIER - DIWASS Waste Management S.A. **CONSENTED**

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE **MOVEMENT** CERTIFICATE UNDER ARTICLE 15 FACILITIES CONFIDENTIALITY

Notification - CONSENTED - BE0026004639i

Main actors	Country/Name	Checking	Decisions
Notifier	BE	Submission Date 15-04-2026 Last update on 15-04-2026	Waste identification
Dispatch	BE BE00	Acknowledgement date 15-04-2026 Decision date 15-04-2026	Decision type CONSENT
Transit	FR FR00	Acknowledgement date 15-04-2026 Decision date 15-04-2026	Decision type CONSENT
Destination	DE DE00	Acknowledgement date 15-04-2026 Decision date 15-04-2026	Decision type CONSENT
Movement	Movement :	Quantities :	

2. From the list of movement documents, the user should select the document that it intends to update. DIWASS allows for updates only when movement document has status

“Announced”. To update the document, the user needs to click on the edit icon next to the relevant movement document.

DASHBOARD	NOTIFICATION	REQUEST INFORMATION	REQUEST CHANGE	MOVEMENT	CERTIFICATE UNDER ARTICLE 15	
Type to filter...						▼ Filter 3 / 3 Create movement document
Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status		
BE0025000228i.000002MOV	13/11/2025	3	MASS 50 T	ANNOUNCED		
BE0025000228i.000001MOV	13/02/2026	2	MASS 20 T	DRAFT		
BE0025000228i.000001MOV	13/11/2025	1	MASS 25 T	COMPLETED		

- Next, DIWASS will display the submitted movement document. The user should edit the relevant fields, following instructions in points 7-13 of Specific instructions of the previous Chapter.

Then, the user should save changes by clicking on “**Save**” button.

DASHBOARD	NOTIFICATION	REQUEST INFORMATION	REQUEST CHANGE	MOVEMENT	CERTIFICATE UNDER ARTICLE 15	
[EN] WASTE.EDIT.NOTIFICATION.OPERATOR.CONFIDENTIAL.TAB.TITLE						
Type to filter...						▼ Filter 3 / 3 Create movement document
Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status		
BE0025000228i.000002MOV	14/11/2025	3	MASS 50 T	ANNOUNCED	  Cancel Save	
BE0025000228i.000001MOV	13/02/2026	2	MASS 20 T	DRAFT		

Chapter 9 Contribution of carrier to a movement document

General note

This chapter provides general instructions on how a **carrier** can contribute to the movement document.

Please note that:

- Only carriers selected by the notifier for the relevant movement document can see and contribute to that document;
- Such carrier(s) will be able to see the movement document only after the notifier submits (announces) it in DIWASS;
- The carrier will be able to contribute to the movement documents when the document will be in one of the following statuses: “Announced”, “Moving” and “Received”;
- In case where in a given shipment of waste there is more than one carrier involved, DIWASS will allow all the carriers to contribute to the movement document in any order.
 - Example: Movement document lists three carriers: A, B and C. Carrier C can fill in the movement document in DIWASS even if carriers A and B have not yet contributed to that movement document.
- Movement documents cannot be generated after the consent for the shipment is revoked or expired. However, already submitted documents can still be updated by carriers, the consignee, and the waste receiving facility.

Specific instructions

Confirming the transfer of waste

1. Following the login and selecting the relevant notification document from the list of all notification documents involving the operator, the user should click on “**Movement**”.

BE0026004639i NOTIFIER - DIWASS Waste Management S.A. **CONSENTED**

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE **MOVEMENT** CERTIFICATE UNDER ARTICLE 15 FACILITIES CONFIDENTIALITY

Notification - CONSENTED - BE0026004639i

Main actors	Country/Name	Checking	Decisions
Notifier	(BE)	Submission Date 15-04-2026 Last update on 15-04-2026	Waste identification
Dispatch	(BE) BE00	Acknowledgement date 15-04-2026 Decision date 15-04-2026	Decision type CONSENT
Transit	(FR) FR00	Acknowledgement date 15-04-2026 Decision date 15-04-2026	Decision type CONSENT
Destination	(DE) DE00	Acknowledgement date 15-04-2026 Decision date 15-04-2026	Decision type CONSENT
Movement	Movement :		Quantities :

2. Next, the user needs to select, from the list of movement documents, the relevant movement document it intends to fill in. The user needs to click in the icon next to the relevant movement document, on the right side of the screen.

BE0026004639i NOTIFIER - DIWASS Waste Management S.A. **CONSENTED**

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE **MOVEMENT** CERTIFICATE UNDER ARTICLE 15 FACILITIES CONFIDENTIALITY

Type to filter... Filter 4 / 4 [Create movement document](#)

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status	
BE0026004639i.000004MOV	14/05/2026	4	MASS 6 T	COMPLETED	✎
BE0026004639i.000003MOV		3	VOLUME 6 M3	CANCELLED	✎
BE0026004639i.000002MOV	26/04/2026	2	MASS 100 T	ANNOUNCED	✎
BE0026004639i.000001MOV	24/04/2026	1	MASS 100 T	ANNOUNCED	✎

3. Then the template of the movement document will open. The carrier needs to click on **“Create carrier transport”**.

BE0026004639i NOTIFIER - DIWASS Waste Management S.A. **CONSENTED**

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE **MOVEMENT** CERTIFICATE UNDER ARTICLE 15 FACILITIES CONFIDENTIALITY

Type to filter... Filter 4 / 4 [Create movement document](#)

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status	
BE0026004639i.000004MOV	14/05/2026	4	MASS 6 T	COMPLETED	✎
BE0026004639i.000003MOV		3	VOLUME 6 M3	CANCELLED	✎
BE0026004639i.000002MOV	26/04/2026	2	MASS 100 T	ANNOUNCED	🖨 Cancel Save Create carrier transport
BE0026004639i.000001MOV	24/04/2026	1	MASS 100 T	ANNOUNCED	✎

Then, the user will be asked to select a carrier that is submitting a confirmation of transport of waste by selecting the name of the operator from a list.

BE0026004639i NOTIFIER - DIWASS Waste Management S.A. **CONSENTED**

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE **MOVEMENT** CERTIFICATE UNDER ARTICLE 15 FACILITIES CONFIDENTIALITY

Type to filter... Filter 4 / 4 [Create movement document](#)

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status	
BE0026004639i.000004MOV	14/05/2026	4	MASS 6 T	COMPLETED	✎
BE0026004639i.000003MOV		3	VOLUME 6 M3	CANCELLED	✎
BE0026004639i.000002MOV	26/04/2026	2	MASS 100 T	ANNOUNCED	🖨 Cancel Save Create carrier transport
BE0026004639i.000001MOV	24/04/2026	1	MASS 100 T	ANNOUNCED	✎

4. Next, a pop-out window will open. The user needs provide information on:
- The date of the transfer of waste – by clicking on the **calendar icon** and selecting relevant date;
 - Means of transport used by the carrier – by selecting it from the drop-down list.

If needed, the user may indicate additional information relevant for the shipment of waste by completing a free text field.

The screenshot shows a web interface for 'Carrier transfer confirmation'. It features a header with a blue circle containing a white menu icon. Below the header, the title 'Carrier transfer confirmation' is displayed. The form contains three fields: 'Date of transfer *' with a date picker icon, 'Means of transport *' with a dropdown arrow, and 'Additional information:' with a large text area. A blue button labeled '+ Add attachment' is located at the bottom right. Green rectangular highlights are placed around the date picker, the transport dropdown, and the additional information text area.

The user may also add an attachment by clicking on “+ Add attachment”.

This screenshot is identical to the previous one, showing the 'Carrier transfer confirmation' form. However, a green rectangular highlight is placed around the blue '+ Add attachment' button at the bottom right of the form.

A pop-out screen will appear, where the user can choose the attachment type, select the file, and specify whether it contains personal data or not. If needed, the user can also add a comment about the file. Click “**Add**” to upload the file.

Add attachment

Attachment type:*

Date:*

22/06/2026

File:*

Select File

Contains personal data

☐ Yes

☒ No

Comment:

* Mandatory

Add

Cancel

When all information is provided, the user needs to click on “**Next**”.

Carrier transfer confirmation

Date of transfer *

24/06/2026

Means of transport *

Train

Additional information:

+ Add attachment

Attachments

Attachment type	File	Comment	Attachment contains personal data	Date	Action

Next

Cancel

- Then, the user will be asked to authenticate the information provided. This authentication process in DIWASS is an equivalent of signing the documents.

In the pop-out window, the user should indicate what is the role they perform in the organisation of the operator (e.g. proxy, member of the board, president etc.). Then, the user should click on “**Confirm**”.

STEP 1 - CARRIER TRANSFER CONFIRMATION

Authentication details

Name:

Date: 22/06/2026

E-mail of the person authenticating the submission: @gmail.com

Role of the person authenticating the submission on behalf of the operator in its organisation *:

[< Previous](#) [Confirm](#) [Cancel](#)

- Following that step, DIWASS will again display the dashboard summarising details of the notification document.

To verify its contribution to the movement document, the user needs to click once again on the “**Movement**” tab, and then select the relevant document from the list.

BE0026004639i NOTIFIER - DIWASS Waste Management S.A. **CONSENTED**

DASHBOARD **NOTIFICATION** **REQUEST INFORMATION** **REQUEST CHANGE** **MOVEMENT** **CERTIFICATE UNDER ARTICLE 15** **FACILITIES CONFIDENTIALITY**

Type to filter... 4 / 4 [Create movement document](#)

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status
BE0026004639i.000004MOV	14/05/2026	4	MASS 6 T	MOVING

[Print](#) [Create carrier transport](#)

To see the confirmation of transfer of waste, the user needs to scroll down to display box 8 of the movement document. There, below the details of the carrier, DIWASS will display the confirmation submitted by carrier.

8. Transport carrier(s)

Name	Main identification number	E-mail	Address	Country	Means of transport
 French Carrier Company	-	ericwalter.rosenthal@g...	Paris	 (FR)	 T
55C					
Id	Transfer Date	Means of Transport	Attachments	Actions	
12123	24/06/2026	 T	0		

Updating of transfer confirmation

- Following the login and selecting the relevant notification document from the list of all notification documents involving the operator, the user should click on the **“Movement”** tab.

BE0026004639i NOTIFIER - DIWASS Waste Management S.A. **CONSENTED**

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE **MOVEMENT** CERTIFICATE UNDER ARTICLE 15 FACILITIES CONFIDENTIALITY

Notification - CONSENTED - BE0026004639i

Main actors	Country/Name	Checking	Decisions
Notifier	BE	Submission Date 15-04-2026 Last update on 15-04-2026	Waste identification
Dispatch	BE BE00	Acknowledgement date 15-04-2026 Decision date 15-04-2026	Decision type CONSENT
Transit	FR FR00	Acknowledgement date 15-04-2026 Decision date 15-04-2026	Decision type CONSENT
Destination	DE DE00	Acknowledgement date 15-04-2026 Decision date 15-04-2026	Decision type CONSENT
Movement	Movement : Quantities :		

- Then, from list of movement documents, the user should select the movement document it intends to update and click on the **edit icon** next to the status of the document.

BE0026004639i NOTIFIER - DIWASS Waste Management S.A. **CONSENTED**

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE **MOVEMENT** CERTIFICATE UNDER ARTICLE 15 FACILITIES CONFIDENTIALITY

Type to filter... Filter 4 / 4 Create movement document

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status	
BE0026004639i.000004MOV	14/05/2026	4	MASS 6 T	MOVING	
BE0026004639i.000003MOV		3	VOLUME 6 M3	CANCELLED	
BE0026004639i.000002MOV	26/04/2026	2	MASS 100 T	ANNOUNCED	
BE0026004639i.000001MOV	24/04/2026	1	MASS 100 T	ANNOUNCED	

- DIWASS will display the submitted movement document.

BE0026004639i

NOTIFIER - DIWASS Waste Management S.A.

CONSENTED

DASHBOARD
NOTIFICATION
REQUEST INFORMATION
REQUEST CHANGE
MOVEMENT
CERTIFICATE UNDER ARTICLE 15
FACILITIES CONFIDENTIALITY

Type to filter...

Filter

4 / 4

Create movement document

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status	
BE0026004639i.000004MOV	14/05/2026	4	MASS 6 T	MOVING	Print Create carrier transport
BE0026004639i.000003MOV		3	VOLUME 6 M3	CANCELLED	
BE0026004639i.000002MOV	26/04/2026	2	MASS 100 T	ANNOUNCED	
BE0026004639i.000001MOV	24/04/2026	1	MASS 100 T	ANNOUNCED	

The user intending to update the carrier transfer confirmation needs to scroll down to box 8 of the movement document and select the icon next to the submitted confirmation.

8. Transport carrier(s)

Name	Main identification number	E-mail	Address	Country	Means of transport
French Carrier Company S.A.	-	l@g...	Paris	FR (FR)	T

Id	Transfer Date	Means of Transport	Attachments	Actions
12123	24/06/2026	T	0	

DIWASS will display, in the pop-out window, information as provided initially by the carrier. The user will be able to update it by changing the relevant boxes. To confirm the changes, the user needs to click “**Next**”.

Carrier transfer confirmation

Date of transfer *
24/06/2026

Means of transport *
Train

Additional information:

+ Add attachment

Attachments

Attachment type	File	Comment	Attachment contains personal data	Date	Action

Next

Cancel

- Then, DIWASS will display the pop-out window concerning the authentication details. The user should update, if necessary, the field concerning the role in organisation of the operator on behalf of which the confirmation is submitted and click on **“Confirm”**.

STEP 1 - CARRIER TRANSFER CONFIRMATION

Authentication details

Name: [Redacted]

Date: 22/06/2026

E-mail of the person authenticating the submission: [Redacted]@gmail.com

Role of the person authenticating the submission on behalf of the operator in its organisation *: Proxy

Buttons: Previous, **Confirm**, Cancel

- Following that step, DIWASS will again display the dashboard summarising details of the notification document.

To verify its contribution to the movement document, the user needs to click once again on the **“Movement”** tab, and then select the relevant document from the list in order to review it.

BE0026004639i NOTIFIER - DIWASS Waste Management S.A. **CONSENTED**

Tabs: DASHBOARD, NOTIFICATION, REQUEST INFORMATION, REQUEST CHANGE, **MOVEMENT**, CERTIFICATE UNDER ARTICLE 15, FACILITIES CONFIDENTIALITY

Filter: 4 / 4 Create movement document

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status
BE0026004639i.000004MOV	14/05/2026	4	MASS 6 T	MOVING
BE0026004639i.000003MOV		3	VOLUME 6 M3	CANCELLED
BE0026004639i.000002MOV	26/04/2026	2	MASS 100 T	ANNOUNCED
BE0026004639i.000001MOV	24/04/2026	1	MASS 100 T	ANNOUNCED

Chapter 10 Contribution of consignee to a movement document

General note

This chapter provides general instructions on how a **consignee** should submit the movement document. Please note that:

- The consignee will be able to see the movement document only after the notifier submits (announces) it in DIWASS;
- The consignee will be able to contribute to the movement documents when the document will be in one of the following statuses: “Announced”, “Moving” and “Received”;
- Movement documents cannot be generated after the consent for the shipment is revoked or expired. However, already submitted documents can still be updated by carriers, the consignee, and the waste receiving facility.

Specific instructions

Confirming the receipt of waste

1. Following the login and selecting the relevant notification document from the list of all notification documents involving the operator, the user should click on the “**Movement**” tab.

The screenshot displays the DIWASS system interface for notification BE0026004639i. The 'MOVEMENT' tab is highlighted with a green box. The interface includes a top navigation bar with tabs: DASHBOARD, NOTIFICATION, REQUEST INFORMATION, REQUEST CHANGE, MOVEMENT, CERTIFICATE UNDER ARTICLE 15, and FACILITIES CONFIDENTIALITY. A 'CONSENTED' status badge is visible in the top right. Below the navigation bar, a table titled 'Notification - CONSENTED - BE0026004639i' provides details on the movement process.

Main actors	Country/Name	Checking	Decisions
Notifier	🇧🇪 (BE)	Submission Date 15-04-2026	Last update on 15-04-2026
Dispatch	🇧🇪 (BE) BE00	Acknowledgement date 15-04-2026	Decision date 15-04-2026
Transit	🇫🇷 (FR) FR00	Acknowledgement date 15-04-2026	Decision date 15-04-2026
Destination	🇩🇪 (DE) DE00	Acknowledgement date 15-04-2026	Decision date 15-04-2026
Movement		Movement :	Quantities :

2. Next, the user needs to select, from the list of movement documents, the relevant movement document it intends to fill in. The user needs to click in the **edit icon** next to the relevant movement document, on the right side of the screen.

BE0026004639i

CONSIGNEE - German Consignee Company S.A.

CONSENTED

DASHBOARD

NOTIFICATION

REQUEST INFORMATION

REQUEST CHANGE

MOVEMENT

CERTIFICATE UNDER ARTICLE 15

FACILITIES CONFIDENTIALITY

Type to filter...

Filter

4 / 4

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status	
BE0026004639i.000004MOV	14/05/2026	4	MASS 6 T	MOVING	
BE0026004639i.000003MOV		3	VOLUME 6 M3	CANCELLED	
BE0026004639i.000002MOV	26/04/2026	2	MASS 100 T	ANNOUNCED	
BE0026004639i.000001MOV	24/04/2026	1	MASS 100 T	ANNOUNCED	

- Then the template of the movement document will open. The consignee needs to click on **“Create consignee certificate”**.

BE0026004639i

CONSIGNEE - German Consignee Company S.A.

CONSENTED

DASHBOARD

NOTIFICATION

REQUEST INFORMATION

REQUEST CHANGE

MOVEMENT

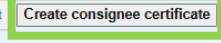
CERTIFICATE UNDER ARTICLE 15

FACILITIES CONFIDENTIALITY

Type to filter...

Filter

4 / 4

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status	
BE0026004639i.000004MOV	14/05/2026	4	MASS 6 T	MOVING	  
BE0026004639i.000003MOV		3	VOLUME 6 M3	CANCELLED	
BE0026004639i.000002MOV	26/04/2026	2	MASS 100 T	ANNOUNCED	
BE0026004639i.000001MOV	24/04/2026	1	MASS 100 T	ANNOUNCED	

- Next, a pop-out window will open. The user needs provide information on the date of the receipt of waste – by clicking on the calendar icon and selecting relevant date.

If needed, the user may indicate additional information relevant for the shipment of waste by completing a free text field.



Certificate details

Facility reception certificate

Reception date at consignee: *

Additional information:

Contact details:

Contact Person Name: *

Telephone Number: *

E-mail: *

Fax Number:

WebSite:

[+ Add attachment](#)



Attachments

Attachment type	File	Comment	Attachment contains personal data	Date	Action

[▶ Next](#)
[Cancel](#)

The user may also add an attachment by clicking on “+ Add attachment”.

+ Add attachment

Attachments

Attachment type	File	Comment	Attachment contains personal data	Date	Action

Next Cancel

A pop-out screen will appear, where the user can choose the attachment type, select the file, and specify whether it contains personal data or not. If needed, the user can also add a comment about the file. Click “**Add**” to upload the file.

Add attachment

Attachment type: Date: 22/06/2026

File:

Contains personal data ☐ Yes ☒ No

Comment:

* Mandatory

Add Cancel

When all information is provided, the user needs to click on “**Next**”.

Attachment type	File	Comment	Attachment contains personal data	Date	Action
-----------------	------	---------	-----------------------------------	------	--------

Next Cancel

- Then, the user will be asked to authenticate the information provided. This authentication process in DIWASS is an equivalent of signing the documents.

In the pop-out window, the user should indicate what is the role they perform in the organisation of the operator (e.g. proxy, member of the board, president etc.). Then, the user should click on **“Confirm”**.

STEP 1 - CERTIFICATE DETAILS

Authentication details

Name

Date 22/06/2026

E-mail of the person authenticating the submission @gmail.com

Role of the person authenticating the submission on behalf of the operator in its organisation * Board member

Previous Confirm Cancel

- Following that step, DIWASS will again display the dashboard summarising details of the notification document.

To verify its contribution to the movement document, the user needs to click once again on the **“Movement”** tab, and then select the relevant document from the list.

BE0026004639i NOTIFIER - DIWASS Waste Management S.A. **CONSENTED**

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE **MOVEMENT** CERTIFICATE UNDER ARTICLE 15 FACILITIES CONFIDENTIALITY

Type to filter... Filter 4 / 4 Create movement document

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status	
BE0026004639i.000004MOV	14/05/2026	4	MASS 6 T	RECEIVED	
BE0026004639i.000003MOV		3	VOLUME 6 M3	CANCELLED	
BE0026004639i.000002MOV	26/04/2026	2	MASS 100 T	ANNOUNCED	
BE0026004639i.000001MOV	24/04/2026	1	MASS 100 T	ANNOUNCED	

To see the confirmation of receipt of waste, the user needs to scroll down to display box 17 of the movement document. There, below the details of the consignee, DIWASS will display the confirmation submitted by the consignee. The information will be displayed when clicking on the arrow on the left side of the box.

17. Shipment received by importer - consignee

Name	Main identification number	E-mail	Address	Country
German Consignee Company S.A.	VAT:DE62153X172635287	@g...	Berlin	DE (DE)

Id	Certificate type	Date	Quantities	Attachments	Actions
3209	RECEIPT	24/06/2026		0	

Updating the confirmation of receipt of waste

- Following the login and selecting the relevant notification document from the list of all notification documents involving the operator, the user should click on the **"Movement"** tab.

< BE0026004639i CONSIGNEE - German Consignee Company S.A. **CONSENTED**

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE **MOVEMENT** CERTIFICATE UNDER ARTICLE 15 FACILITIES CONFIDENTIALITY

Notification - CONSENTED - BE0026004639i

Main actors	Country/Name	Checking	Decisions
Notifier	BE (BE)	Submission Date 15-04-2026 Last update on 15-04-2026	Waste identification
Dispatch	BE (BE) BE00	Acknowledgement date 15-04-2026 Decision date 15-04-2026	Decision type CONSENT
Transit	FR (FR) FR00	Acknowledgement date 15-04-2026 Decision date 15-04-2026	Decision type CONSENT
Destination	DE (DE) DE00	Acknowledgement date 15-04-2026 Decision date 15-04-2026	Decision type CONSENT
Movement	Movement :	Quantities :	

- Then, from list of movement documents, the user should select the movement document it intends to update and click on the **edit icon** next to the status of the document.

< BE0026004639i CONSIGNEE - German Consignee Company S.A. CONSENTED

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE MOVEMENT CERTIFICATE UNDER ARTICLE 15 FACILITIES CONFIDENTIALITY

Type to filter... Filter 4 / 4

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status	
BE0026004639i.000004MOV	14/05/2026	4	MASS 6 T	RECEIVED	
BE0026004639i.000003MOV		3	VOLUME 6 M3	CANCELLED	
BE0026004639i.000002MOV	26/04/2026	2	MASS 100 T	ANNOUNCED	
BE0026004639i.000001MOV	24/04/2026	1	MASS 100 T	ANNOUNCED	

3. DIWASS will display the submitted movement document.

< BE0026004639i CONSIGNEE - German Consignee Company S.A. CONSENTED

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE MOVEMENT CERTIFICATE UNDER ARTICLE 15 FACILITIES CONFIDENTIALITY

Type to filter... Filter 4 / 4

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status	
BE0026004639i.000004MOV	14/05/2026	4	MASS 6 T	RECEIVED	
BE0026004639i.000003MOV		3	VOLUME 6 M3	CANCELLED	
BE0026004639i.000002MOV	26/04/2026	2	MASS 100 T	ANNOUNCED	
BE0026004639i.000001MOV	24/04/2026	1	MASS 100 T	ANNOUNCED	

The user intending to update the confirmation of receipt of waste by the consignee needs to scroll down to box 17 of the movement document, click on the arrow on the left side of the box and select the **edit icon** next to the submitted confirmation in the column “Actions”.

17. Shipment received by importer - consignee

Name	Main identification number	E-mail	Address	Country
German Consignee Company S.A.	VAT:DE62153X172635287	@g...	Berlin	(DE)

Id	Certificate type	Date	Quantities	Attachments	Actions
3209	RECEIPT	24/06/2026		0	

DIWASS will display, in the pop-out window, information as provided initially by the consignee. The user will be able to update it by changing the relevant boxes. To confirm the changes, the user needs to click “**Next**”.



Certificate details

Facility reception certificate

Reception date at consignee: * 

Additional information:

Contact details:

Contact Person Name: *

Telephone Number: *

E-mail: *

Fax Number:

WebSite:

[+ Add attachment](#)

▼ Attachments

Attachment type	File	Comment	Attachment contains personal data	Date	Action

[▶ Next](#)

Cancel

4. Then, DIWASS will display the pop-out window concerning the authentication details. The user should update, if necessary, the field concerning the role in organisation of the operator on behalf of which the confirmation is submitted and click on **“Confirm”**.



STEP1 - CERTIFICATE DETAILS

STEP 2

Authentication details

Name

Date

E-mail of the person authenticating the submission

Role of the person authenticating the submission on behalf of the operator in its organisation *



◀ Previous
Confirm
Cancel

8. Following that step, DIWASS will again display the dashboard summarising details of the notification document.

<  BE0026004639i
NOTIFIER - DIWASS Waste Management S.A. ▼
CONSENTED

DASHBOARD
NOTIFICATION
REQUEST INFORMATION
REQUEST CHANGE
MOVEMENT
CERTIFICATE UNDER ARTICLE 15
FACILITIES CONFIDENTIALITY

Notification - CONSENTED - BE0026004639i					
Main actors	Country/Name	Checking		Decisions	
Notifier	 (BE)	Submission Date	15-04-2026	Last update on	15-04-2026
Dispatch	 (BE) BE00	Acknowledgement date	15-04-2026	Decision date	15-04-2026
Transit	 (FR) FR00	Acknowledgement date	15-04-2026	Decision date	15-04-2026
Destination	 (DE) DE00	Acknowledgement date	15-04-2026	Decision date	15-04-2026
Movement	Movement :		Quantities :		

To verify its contribution to the movement document, the user needs to click once again on the **“Movement”** tab, and then select the relevant document from the list in order to review it.

Chapter 11 Contribution of waste receiving facility to a movement document

General note

This chapter provides general instructions on how a **waste receiving facility** should submit the movement document. Please note that:

- The waste receiving facility will be able to see the movement document only after the notifier submits (announces) it in DIWASS.
- The waste receiving facility will be able to contribute to the movement documents when the document will be in one of the following statuses: “Announced”, “Moving” and “Received”.
- Movement documents cannot be generated after the consent for the shipment is revoked or expired. However, already submitted documents can still be updated by carriers, the consignee, and the waste receiving facility.

Specific instructions

Confirming the receipt of waste

1. Following the login and selecting the relevant notification document from the list of all notification documents involving the operator, the user should click on the **“Movement”** tab.

BE0026004639i Disposal / Recovery facility - German Waste Management Facility **CONSENTED**

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE **MOVEMENT** CERTIFICATE UNDER ARTICLE 15 FACILITIES CONFIDENTIALITY

Notification - CONSENTED - BE0026004639i

Main actors	Country/Name	Checking	Decisions
Notifier	(BE)	Submission Date 15-04-2026 Last update on 15-04-2026	Waste identification
Dispatch	(BE) BE00	Acknowledgement date 15-04-2026 Decision date 15-04-2026	Decision type CONSENT
Transit	(FR) FR00	Acknowledgement date 15-04-2026 Decision date 15-04-2026	Decision type CONSENT
Destination	(DE) DE00	Acknowledgement date 15-04-2026 Decision date 15-04-2026	Decision type CONSENT
Movement	Movement :		Quantities :

2. Next, the user needs to select, from the list of movement documents, the relevant movement document it intends to fill in. The user needs to click in the **edit icon** next to the relevant movement document, on the right side of the screen.

BE0026004639i Disposal / Recovery facility - German Waste Management Facility **CONSENTED**

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE MOVEMENT CERTIFICATE UNDER ARTICLE 15 FACILITIES CONFIDENTIALITY

Type to filter... Filter 4 / 4

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status	
BE0026004639i.000004MOV	14/05/2026	4	MASS 6 T	RECEIVED	
BE0026004639i.000003MOV		3	VOLUME 6 M3	CANCELLED	
BE0026004639i.000002MOV	26/04/2026	2	MASS 100 T	ANNOUNCED	
BE0026004639i.000001MOV	24/04/2026	1	MASS 100 T	ANNOUNCED	

3. Then the template of the movement document will open. The waste receiving facility needs to click on **“Create facility reception”**.

BE0026004639i Disposal / Recovery facility - German Waste Management Facility **CONSENTED**

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE MOVEMENT CERTIFICATE UNDER ARTICLE 15 FACILITIES CONFIDENTIALITY

Type to filter... Filter 4 / 4

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status	
BE0026004639i.000004MOV	14/05/2026	4	MASS 6 T	RECEIVED	 
BE0026004639i.000003MOV		3	VOLUME 6 M3	CANCELLED	
BE0026004639i.000002MOV	26/04/2026	2	MASS 100 T	ANNOUNCED	
BE0026004639i.000001MOV	24/04/2026	1	MASS 100 T	ANNOUNCED	

Then, the user will be asked to select a waste receiving facility that is submitting a confirmation of waste receipt by selecting the name of the operator from a list.

BE0026004639i Disposal / Recovery facility - German Waste Management Facility **CONSENTED**

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE MOVEMENT CERTIFICATE UNDER ARTICLE 15 FACILITIES CONFIDENTIALITY

Type to filter... Filter 4 / 4

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status	
BE0026004639i.000004MOV	14/05/2026	4	MASS 6 T	RECEIVED	  German Waste Management Facility
BE0026004639i.000003MOV		3	VOLUME 6 M3	CANCELLED	
BE0026004639i.000002MOV	26/04/2026	2	MASS 100 T	ANNOUNCED	
BE0026004639i.000001MOV	24/04/2026	1	MASS 100 T	ANNOUNCED	

4. In the next window, the user needs to provide information on
- The date of the receipt of waste – by clicking on the **calendar icon** and selecting the relevant date;
 - Accepted quantity of waste – by clicking on icon “+ Add”, selecting the unit of measure and filling in a free text field;
 - Please note that in the future DIWASS may restrict the choice only to the unit of measure indicated in the notification.
 - Rejected quantity of waste – by clicking on icon “+ Add”, selecting the unit of measure and filling in a free text field;
 - Please make sure to enter “zero” if no waste was rejected.
 - Please note that in the future DIWASS may restrict the choice only to the unit of measure indicated in the notification.
 - Reasons for rejection – by completing the free text field;
 - Please make sure to enter “not applicable” in case no waste was rejected.
 - Approximate date of disposal/recovery – by clicking on the **calendar icon** and selecting relevant date.

Certificate details

Facility reception certificate

Facility reception date: * 25/06/2026

Accepted quantity of waste *

Mass: Value: 98 Unit: Tonnes (Mg)

Rejected quantity of waste: *

Mass: Value: 0 Unit: Tonnes (Mg)

Rejection reason: *

Approximate date of disposal/recovery: * 02/07/2026

Then, the user needs to provide information by completing the following free-text fields:

- Designation and composition of the waste received;
- Facility actual site; and
- Additional information relevant for shipment of waste, if needed.

Designation and composition of the waste received: *	as indicated in the notification
Facility actual site: *	as indicated in the notification
Additional information:	

The user should also provide contact information concerning the waste receiving facility, by filling in the free-text fields.

Contact details:	Contact Person Name: *	
	Telephone Number: *	
	E-mail: *	@gmail.
	Fax Number:	
	WebSite:	

The user may also add an attachment by clicking on “+ Add attachment”.

Contact details:	Contact Person Name: *	
	Telephone Number: *	
	E-mail: *	@gmail.
	Fax Number:	
	WebSite:	
		+ Add attachment

A pop-out screen will appear, where the user can choose the attachment type, select the file, and specify whether it contains personal data or not. If needed, the user can also add a comment about the file. Click “**Add**” to upload the file.

When all information is provided, the user needs to click on “**Next**”.

- Then, the user will be asked to authenticate the information provided. This authentication process in DIWASS is an equivalent of signing the documents.

In the pop-out window, the user should indicate what is the role they perform in the organisation of the operator (e.g. proxy, member of the board, president etc.). Then, the user should click on “**Confirm**”.

STEP 2

STEP 1 - CERTIFICATE DETAILS

Authentication details

Name

Date

E-mail of the person authenticating the submission

Role of the person authenticating the submission on behalf of the operator in its organisation *

[< Previous](#)
[Confirm](#)
[Cancel](#)

6. Following that step, DIWASS will again display the dashboard summarising details of the notification document.

To verify its contribution to the movement document, the user needs to click once again on the **“Movement”** tab, and then select the relevant document from the list.

BE0026004639i

NOTIFIER - DIWASS Waste Management S.A.

CONSENTED

DASHBOARD

NOTIFICATION

REQUEST INFORMATION

REQUEST CHANGE

MOVEMENT

CERTIFICATE UNDER ARTICLE 15

FACILITIES CONFIDENTIALITY

Type to filter...

Filter

4 / 4

Create movement document

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status	
BE0026004639i.000004MOV	14/05/2026	4	MASS 6 T	RECEIVED	
BE0026004639i.000003MOV		3	VOLUME 6 M3	CANCELLED	
BE0026004639i.000002MOV	26/04/2026	2	MASS 100 T	ANNOUNCED	
BE0026004639i.000001MOV	24/04/2026	1	MASS 100 T	ANNOUNCED	

To see the confirmation of receipt of waste, the user needs to scroll down to display box 10 of the movement document. There, below the details of the waste receiving facility, DIWASS will display the confirmation submitted by this facility. The information will be displayed when clicking on the arrow on the left side of the box.

10. Disposal/Recovery facility

Name	Main identification number	E-mail	Address	Country	Facility type
German Waste Management Facility	VAT.DE54231X827164827	l@g...	Berlin	(DE)	disposal facility

Id	Certificate type	Date	Quantities	Attachments	Actions
3210	RECEIPT	26/06/2026		0	

Updating the confirmation of receipt of waste

- Following the login and selecting the relevant notification document from the list of all notification documents involving the operator, the user should click on the **“Movement”** tab.

< BE0026004639i NOTIFIER - DIWASS Waste Management S.A. **CONSENTED**

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE **MOVEMENT** CERTIFICATE UNDER ARTICLE 15 FACILITIES CONFIDENTIALITY

Notification - CONSENTED - BE0026004639i

Main actors	Country/Name	Checking	Decisions
Notifier	(BE)	Submission Date 15-04-2026 Last update on 15-04-2026	Waste identification
Dispatch	(BE) BE00	Acknowledgement date 15-04-2026 Decision date 15-04-2026	Decision type CONSENT
Transit	(FR) FR00	Acknowledgement date 15-04-2026 Decision date 15-04-2026	Decision type CONSENT
Destination	(DE) DE00	Acknowledgement date 15-04-2026 Decision date 15-04-2026	Decision type CONSENT
Movement	Movement :		Quantities :

- Then, from list of movement documents, the user should select the movement document it intends to update and click on the icon next to the status of the document.

< BE0026004639i Disposal / Recovery facility - German Waste Management Fac **CONSENTED**

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE **MOVEMENT** CERTIFICATE UNDER ARTICLE 15 FACILITIES CONFIDENTIALITY

Type to filter... 4 / 4

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status	
BE0026004639i.000004MOV	14/05/2026	4	MASS 6 T	RECEIVED	
BE0026004639i.000003MOV		3	VOLUME 6 M3	CANCELLED	
BE0026004639i.000002MOV	26/04/2026	2	MASS 100 T	ANNOUNCED	
BE0026004639i.000001MOV	24/04/2026	1	MASS 100 T	ANNOUNCED	

DIWASS will display the submitted movement document. The user intending to update the confirmation of receipt of waste by the waste receiving facility needs to scroll down to box 10 of the movement document, click on the **arrow** on the left side of the box and select the **edit icon** next to the submitted confirmation in the column “Actions”.

10. Disposal/Recovery facility						
	Name	Main identification number	E-mail	Address	Country	Facility type
	German Waste Management Facility S.A.	VAT:DE54231X827164827	@g...	Berlin	(DE)	disposal facility
Id	Certificate type	Date	Quantities	Attachments	Actions	
3210	RECEIPT	26/06/2026		0		

DIWASS will display, in the pop-out window, information as provided initially by the waste receiving facility. The user will be able to update it by changing the relevant boxes, as explained in specific instructions for Confirming the receipt of waste above. To confirm the changes, the user needs to click “**Next**”.

Certificate details

Facility reception certificate

Facility reception date: *

Accepted quantity of waste *

Mass: Value: Unit:

Rejected quantity of waste: *

Mass: Value: Unit:

Rejection reason: *

Approximate date of disposal/recovery: *

Designation and composition of the waste received: *

Facility actual site: *

Additional information:

Contact details:

Contact Person Name:*

Telephone Number:*

E-mail:* @gmail.

Fax Number:

WebSite:

[+ Add attachment](#)

▼ Attachments

Attachment type	File	Comment	Attachment contains personal data	Date	Action

[▶ Next](#) [Cancel](#)

- Then, DIWASS will display the pop-out window concerning the authentication details. The user should update, if necessary, the field concerning the role in organisation of the operator on behalf of which the confirmation is submitted and click on **“Confirm”**.

STEP 2

STEP 1 - CERTIFICATE DETAILS

Authentication details

Name

Date 

E-mail of the person authenticating the submission @gmail.com

Role of the person authenticating the submission on behalf of the operator in its organisation *

[◀ Previous](#) [Confirm](#) [Cancel](#)

- Following that step, DIWASS will again display the dashboard summarising details of the notification document.

To verify its contribution to the movement document, the user needs to click once again on the **“Movement”** tab, and then select the relevant document from the list in order to review it.

The screenshot shows the 'Movement' tab selected in the navigation bar. The interface displays a notification document for BE0026004639i, with a 'CONSENTED' status. The main table lists the following data:

Notification - CONSENTED - BE0026004639i					
Main actors	Country/Name	Checking		Decisions	
Notifier	BE (BE)	Submission Date	15-04-2026	Last update on	15-04-2026
Dispatch	BE (BE) BE00	Acknowledgement date	15-04-2026	Decision date	15-04-2026
Transit	FR (FR) FR00	Acknowledgement date	15-04-2026	Decision date	15-04-2026
Destination	DE (DE) DE00	Acknowledgement date	15-04-2026	Decision date	15-04-2026
Movement	Movement :		Quantities :		

Confirming the treatment of waste

1. Following the login and selecting the relevant notification document from the list of all notification documents involving the operator, the user should click on the **“Movement”** tab.

The screenshot shows the 'Movement' tab selected in the navigation bar. The interface displays a notification document for BE0026004639i, with a 'CONSENTED' status. The main table lists the following data:

Notification - CONSENTED - BE0026004639i					
Main actors	Country/Name	Checking		Decisions	
Notifier	BE (BE)	Submission Date	15-04-2026	Last update on	15-04-2026
Dispatch	BE (BE) BE00	Acknowledgement date	15-04-2026	Decision date	15-04-2026
Transit	FR (FR) FR00	Acknowledgement date	15-04-2026	Decision date	15-04-2026
Destination	DE (DE) DE00	Acknowledgement date	15-04-2026	Decision date	15-04-2026
Movement	Movement :		Quantities :		

2. Next, the user needs to select, from the list of movement documents, the relevant movement document it intends to fill in. The user needs to click in the icon next to the relevant movement document, on the right side of the screen.

< BE0026004639i NOTIFIER - DIWASS Waste Management S.A. CONSENTED

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE MOVEMENT CERTIFICATE UNDER ARTICLE 15 FACILITIES CONFIDENTIALITY

Type to filter... Filter 4 / 4 [Create movement document](#)

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status	
BE0026004639i.000004MOV	14/05/2026	4	MASS 6 T	RECEIVED	
BE0026004639i.000003MOV		3	VOLUME 6 M3	CANCELLED	
BE0026004639i.000002MOV	26/04/2026	2	MASS 100 T	ANNOUNCED	
BE0026004639i.000001MOV	24/04/2026	1	MASS 100 T	ANNOUNCED	

3. Then the template of the movement document will open. The waste receiving facility needs to click on **“Create certificate completion”**.

< BE0026004639i Disposal / Recovery facility - German Waste Management Fac CONSENTED

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE MOVEMENT CERTIFICATE UNDER ARTICLE 15 FACILITIES CONFIDENTIALITY

Type to filter... Filter 4 / 4 [Print](#) [Create facility completion](#)

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status	
BE0026004639i.000004MOV	14/05/2026	4	MASS 6 T	RECEIVED	
BE0026004639i.000003MOV		3	VOLUME 6 M3	CANCELLED	
BE0026004639i.000002MOV	26/04/2026	2	MASS 100 T	ANNOUNCED	
BE0026004639i.000001MOV	24/04/2026	1	MASS 100 T	ANNOUNCED	

Then, the user will be asked to select a waste receiving facility that is submitting a confirmation of waste receipt by selecting the name of the operator from a list.

< BE0026004639i Disposal / Recovery facility - German Waste Management Fac CONSENTED

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE MOVEMENT CERTIFICATE UNDER ARTICLE 15 FACILITIES CONFIDENTIALITY

Type to filter... Filter 4 / 4 [Print](#) [Create facility completion](#)

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status	
BE0026004639i.000004MOV	14/05/2026	4	MASS 6 T	RECEIVED	
BE0026004639i.000003MOV		3	VOLUME 6 M3	CANCELLED	
BE0026004639i.000002MOV	26/04/2026	2	MASS 100 T	ANNOUNCED	
BE0026004639i.000001MOV	24/04/2026	1	MASS 100 T	ANNOUNCED	

4. In the next window, the user needs to provide information on

- Waste treatment completion date – by clicking on the **calendar icon** and selecting relevant date,
- Quantities of waste: prepared for re-use or recycled, recovered in other manner or disposed of – by clicking on “+ Add”, selecting the unit of measure and providing the quantity in the free text field. Please note that in the future DIWASS may restrict the choice only to the unit of measure indicated in the notification.
- In case the facility did not perform one or two of these operations (e.g. did not dispose of any waste), it should indicate “0” in the respective fields (and not leave them blank).

Certificate details

Facility completion certificate

Completion date: * 02/07/2026 

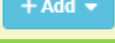
Quantity prepared for re-use or recycled: *

Mass: Value: 90 Unit: Tonnes (Mg)  

Quantity recovered in other manner: *

Mass: Value: 5 Unit: Tonnes (Mg)  

Quantity disposed of: *

Mass: Value: 3 Unit: Tonnes (Mg)  

Then, the user needs to provide information by completing the following free-text fields:

- The actual facility site of disposal or treatment,
- Additional information relevant for shipment of waste, if needed,
- Contact information concerning the waste receiving facility, by filling in the free-text fields.

Facility actual site: *	as indicated in the notification
Additional information:	
Contact details:	Contact Person Name: * Telephone Number: * E-mail: * Facility_rec@gmail.com Fax Number: WebSite:

The user may also add an attachment by clicking on “+ Add attachment”.

Facility actual site: *	as indicated in the notification
Additional information:	
Contact details:	Contact Person Name: * Telephone Number: * E-mail: * @gmail.com Fax Number: WebSite:
+ Add attachment	

A pop-out screen will appear, where the user can choose the attachment type, select the file, and specify whether it contains personal data or not. If needed, the user can also add a comment about the file. Click “**Add**” to upload the file.

Add attachment

Attachment type: Date: 22/06/2026

File:

Contains personal data ☐ Yes ☒ No

Comment:

* Mandatory

When all information is provided, the user needs to click on “**Next**”.

▼ Attachments

Attachment type	File	Comment	Attachment contains personal data	Date	Action

- Then, the user will be asked to authenticate the information provided. This authentication process in DIWASS is an equivalent of signing the documents.

In the pop-out window, the user should indicate what is the role they perform in the organisation of the operator (e.g. proxy, member of the board, president etc.). Then, the user should click on “**Confirm**”.

STEP 1 - CERTIFICATE DETAILS

Authentication details

Name: [Redacted]

Date: 22/06/2026

E-mail of the person authenticating the submission: [Redacted]@gmail.com

Role of the person authenticating the submission on behalf of the operator in its organisation *: Board member

Buttons: Previous, Confirm, Cancel

- Following that step, DIWASS will again display the dashboard summarising details of the notification document.

To verify its contribution to the movement document, the user needs to click once again on the **“Movement”** tab, and then select the relevant document from the list.

BE0026004639i Disposal / Recovery facility - German Waste Management Facility **CONSENTED**

Tabs: DASHBOARD, NOTIFICATION, REQUEST INFORMATION, REQUEST CHANGE, **MOVEMENT**, CERTIFICATE UNDER ARTICLE 15, FACILITIES CONFIDENTIALITY

Type to filter... Filter 4 / 4

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status
BE0026004639i.000004MOV	14/05/2026	4	MASS 6 T	COMPLETED
BE0026004639i.000003MOV		3	VOLUME 6 M3	CANCELLED
BE0026004639i.000002MOV	26/04/2026	2	MASS 100 T	ANNOUNCED
BE0026004639i.000001MOV	24/04/2026	1	MASS 100 T	ANNOUNCED

To see the confirmation of treatment of waste, the user needs to scroll down to display box 10 of the movement document. There, below the details of the waste receiving facility, DIWASS will display the confirmation submitted by this facility. The information will be displayed when clicking on the arrow on the left side of the box.

10. Disposal/Recovery facility

Name	Main identification number	E-mail	Address	Country	Facility type
German Waste Management Facility S.A.	VAT:DE54231X827164827	ericwalter.rosenthal@g...	Berlin	(DE)	disposal facility

Id	Certificate type	Date	Quantities	Attachments	Actions
3211	COMPLETION	02/07/2026		0	
3210	RECEIPT	26/06/2026		0	

Updating the certificate confirming treatment of waste

- Following the login and selecting the relevant notification document from the list of all notification documents involving the operator, the user should click on the **“Movement”** tab.

< BE0026004639i Disposal / Recovery facility - German Waste Management Faev **CONSENTED**

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE **MOVEMENT** CERTIFICATE UNDER ARTICLE 15 FACILITIES CONFIDENTIALITY

Notification - CONSENTED - BE0026004639i

Main actors	Country/Name	Checking	Decisions
Notifier	(BE)	Submission Date 15-04-2026 Last update on 15-04-2026	Waste identification
Dispatch	(BE) BE00	Acknowledgement date 15-04-2026 Decision date 15-04-2026	Decision type CONSENT
Transit	(FR) FR00	Acknowledgement date 15-04-2026 Decision date 15-04-2026	Decision type CONSENT
Destination	(DE) DE00	Acknowledgement date 15-04-2026 Decision date 15-04-2026	Decision type CONSENT
Movement	Movement :	Quantities :	

- Then, from list of movement documents, the user should select the movement document it intends to update and click on the icon next to the status of the document.

< BE0026004639i NOTIFIER - DIWASS Waste Management S.A. **CONSENTED**

DASHBOARD NOTIFICATION REQUEST INFORMATION REQUEST CHANGE **MOVEMENT** CERTIFICATE UNDER ARTICLE 15 FACILITIES CONFIDENTIALITY

Type to filter... 4 / 4 [Create movement document](#)

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status	
BE0026004639i.000004MOV	14/05/2026	4	MASS 6 T	COMPLETED	
BE0026004639i.000003MOV		3	VOLUME 6 M3	CANCELLED	
BE0026004639i.000002MOV	26/04/2026	2	MASS 100 T	ANNOUNCED	
BE0026004639i.000001MOV	24/04/2026	1	MASS 100 T	ANNOUNCED	

- DIWASS will display the submitted movement document.

< BE0026004639i Disposal / Recovery facility - German Waste Management Faov CONSENTED

DASHBOARD	NOTIFICATION	REQUEST INFORMATION	REQUEST CHANGE	MOVEMENT	CERTIFICATE UNDER ARTICLE 15	FACILITIES CONFIDENTIALITY
Type to filter...				Filter	4 / 4	
Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status		
BE0026004639i.000004MOV	14/05/2026	4	MASS 6 T	COMPLETED		
BE0026004639i.000003MOV		3	VOLUME 6 M3	CANCELLED		
BE0026004639i.000002MOV	26/04/2026	2	MASS 100 T	ANNOUNCED		
BE0026004639i.000001MOV	24/04/2026	1	MASS 100 T	ANNOUNCED		

The user intending to update the confirmation of treatment of waste by the waste receiving facility needs to scroll down to box 10 of the movement document, click on the arrow on the left side of the box and select the icon next to the submitted confirmation in the column “Actions”.

10. Disposal/Recovery facility

Name	Main identification number	E-mail	Address	Country	Facility type
German Waste Management Facility S.A.	VAT:DE54231X827164827	ericwalter.rosenthal@g...	Berlin	(DE)	disposal facility
Id	Certificate type	Date	Quantities	Attachments	Actions
3211	COMPLETION	02/07/2026		0	
3210	RECEIPT	26/06/2026		0	

DIWASS will display, in the pop-out window, information as provided initially by the waste receiving facility. The user will be able to update it by changing the relevant boxes, as explained in specific instructions for Confirming the treatment of waste above. To confirm the changes, the user needs to click “**Next**”.

Facility actual site: *

as indicated in the notification

Additional information:

Contact details:

Contact Person Name: *

Telephone Number: *

E-mail: *

Fax Number:

WebSite:

+ Add attachment

▼ Attachments

Attachment type	File	Comment	Attachment contains personal data	Date	Action

▶ Next Cancel

- Then, DIWASS will display the pop-out window concerning the authentication details. The user should update, if necessary, the field concerning the role in organisation of the operator on behalf of which the confirmation is submitted and click on “**Confirm**”.



STEP 1 - CERTIFICATE DETAILS

STEP 2

Authentication details

Name

Date

E-mail of the person authenticating the submission

Role of the person authenticating the submission on behalf of the operator in its organisation *



Previous
Confirm
Cancel

- Following that step, DIWASS will again display the dashboard summarising details of the notification document.

To verify its contribution to the movement document, the user needs to click once again on the **“Movement”** tab, and then select the relevant document from the list in order to review it.

<  BE0026004639i
Disposal / Recovery facility - German Waste Management Facv
CONSENTED

DASHBOARD

NOTIFICATION

REQUEST INFORMATION

REQUEST CHANGE

MOVEMENT

CERTIFICATE UNDER ARTICLE 15

FACILITIES CONFIDENTIALITY

 Filter

4 / 4

Movement document number	Shipment date	Sequence number	Quantity of waste covered by movement document	Status	
BE0026004639i.000004MOV	14/05/2026	4	MASS 6 T	COMPLETED	
BE0026004639i.000003MOV		3	VOLUME 6 M3	CANCELLED	
BE0026004639i.000002MOV	26/04/2026	2	MASS 100 T	ANNOUNCED	
BE0026004639i.000001MOV	24/04/2026	1	MASS 100 T	ANNOUNCED	